

**Minutes of IMC Meeting held in  
Year 2022**



## **ARMY COLLEGE OF DENTAL SCIENCES**

Chennapur –CRPF Road , Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana

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Website: [www.acds.co.in](http://www.acds.co.in) Email : [army\\_c@rediffmail.com](mailto:army_c@rediffmail.com)

NAAC Accredited 'A' & Certified ISO 9001 : 2015 & ISO 14001 : 2015

### **Minutes of Meeting for Institutional Management Committee (IMC) held for AY 2021-2022**

The following issues from all stakeholders were addressed in the meeting: -

#### **1. Academic**

Approval and recognition of MDS degree is with executive committee members of DCI and will be forwarded to Ministry of Health and Family Welfare, Govt of India. All committees were reconstituted as per the new NAAC guidelines.

#### **2. Student Development**

Ethics Committee registration has been completed.

#### **3. Staff Development**

Registration of Prevention of Sexual Harassment (POSH) has been completed. Recruitment of replacement vacancies have been completed and all selected candidates have been informed.

#### **4. Infrastructure Development**

Cleaning of septic tank was carried out.  
Mandir renovation and construction of shed completed.

#### **5. Finance**

Project of CBCT installation is completed.  
Solar Renewable Energy project approval was given by the Chairman.

#### **6. Administration**

Extension work of waiting area at Radiology Department is completed.

Registrar



Principal

**PRINCIPAL**  
Army College of Dental Sciences  
Secunderabad-500 087

Minutes of IMC Meeting held in  
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## **Minutes of Meeting for Institutional Management Committee (IMC) held on 23<sup>rd</sup> June 2021**

The following issues from all stakeholders were addressed in the meeting: -

### **1. Academic**

Rs 45 lakhs have been obtained from Punjab National Bank for Mobile Dental Van of ACDS as per the specifications given by team of doctors of ACDS.

The Process for submission of documents for NAAC is already underway and a time-based plan has been prepared.

### **2. Student Development**

Proposal of Procuring CBCT for the institute has been approved through CTS funds. Student exchange Program was not implemented this year due to COVID restrictions.

Inter Departmental PG and UG Meet was conducted via Zoom Meeting.

### **3. Staff Development**

Hiring process of Junior and Senior Lecturer has been initiated.

### **4. Infrastructure Development**

Proposal for construction of new PG block with space requirement of 20,000 sq ft has been accepted by AWES.

### **5. Finance**

The Chairman has allotted ACDS Rs 20 Lakhs for Procurement of Dental College Patient Management and Inventory Management system and Related Hardware. This will help in switching to paperless system in the institute.

### **6. Administration**

Conversion of 30 old Hydraulic Chairs into electric chairs has been initiated.



*[Signature]*  
Principal  
Army College Of Dental Sciences

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Principal  
Army College Of Dental Sciences



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## **Minutes of Meeting for Institutional Management Committee (IMC) held on 12<sup>th</sup> March 2021**

The following issues from all stakeholders were addressed in the meeting: -

### **1. Academic**

DCI inspection scheduled in May 2021 has been postponed to 19-24<sup>th</sup> July 2021 (Exam date for Students) due to COVID.

Dr Sanjay has been nominated for the coordination of MOU with one Foreign Dental College for student exchange program.

### **2. Student Development**

Jio internet connection has been installed and operational. The Complete college can be made free wi fi campus wi9th certain financial implications.

The draft code of conduct has been incorporated with suggestions received from Maj Gen Gorthi, AVSM, VSM (Retd). The same will be perused and approved

### **3. Staff Development**

The guidelines for POSH Committee have been forwarded and to HQ TASA. Ethics Committee registration has been applied for and will be completed by July 2021.

### **4. Infrastructure Development**

Proposal for construction of new PG block with space requirement of 20,000 sq ft has been accepted by AWES.

### **5. Finance**

The Chairman has allotted ACDS Rs 20 Lakhs for Procurement of Dental College Patient Management and Inventory Management system and Related Hardware. This will help in switching to paperless system in the institute.

### **6. Administration**

SOP on managing COVID facilities was explained to members.



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Principal  
Army College Of Dental Sciences

*[Signature]*  
Principal  
Principal  
Army College Of Dental Sciences

Minutes of IMC Meeting held in  
Year 2020



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## **Minutes of Meeting for Institutional Management Committee (IMC) held on 24<sup>th</sup> August 2020**

The following issues from all stakeholders were addressed in the meeting: -

### **1. Academic**

Google Classroom and Zoom App teaching commenced from March 2020 was prepared. For BDS students, lecture notes are uploaded in Google Classroom as per timetable, followed by assignments and online test in subsequent classes. 100 % Syllabus has been completed and revision tests are being conducted.

ACDS has been ranked 23<sup>rd</sup> among all dental colleges in India by National Institutional Ranking Framework (NIIRF).

### **2. Student Development**

Department of Pedodontics and Preventive Dentistry, Conservative dentistry and Endodontics, and Public Health Dentistry have conducted 5 seminars under Continued Educational Program protocol.

### **3. Staff Development**

All Deficiency in dental faculty were made-up and one vacancy in Department of Pharmacology has been filled up.

All faculty have attended DCI and NAAC webinars regarding infection control protocol in COVID era covid implications for dental practice in Department of Conservative Dentistry and Endodontics, Department of Periodontology and Oral and Maxillofacial Surgery.

### **4. Infrastructure Development**

Funds of Rs 45 lakhs have been sanctioned and being released from CTS to ACDS. The procurement will be completed by February 2021.

### **5. Finance**

Fee Structure has been changed by the high court and ACDS fees for MDS students have been revised.



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### 6. Administration

Prior to lifting the lock down, comprehensive instruction card will be given to all students indicating the dates of arrival at ACDS, precautions to be taken during travel and quarantine procedure to be followed before joining the institute. Post covid induction will be conducted after quarantine period.

*Kanare*  
Principal

Principal  
Army College Of Dental Sciences

*[Signature]*  
Principal  
Army College Of Dental Sciences







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## **Minutes of Meeting for Institutional Management Committee (IMC) held on 23<sup>rd</sup> January 2020**

The following issues from all stakeholders were addressed in the meeting: -

### **1. Academic**

Our students participated and presented scientific papers in National Level BDS Student Convention held at Kamineni Institute of Dental Sciences, Narketpally and three of our students won the first prize in paper presentation.

### **2. Student Development**

BDS Orientation program was held on 23<sup>rd</sup> September 2019 for the fresher students who joined the BDS course

Dentafest -a signature event of ACDS and Interactive Intercollegiate meet was held from 30<sup>th</sup> September to 1<sup>st</sup> October 2019 where many students participated from 11 dental colleges across Telangana.

### **3. Staff Development**

2 days Teacher training Program was conducted from 20<sup>th</sup> to 21<sup>st</sup> September 2019 and was attended by maximum faculty.

Guest Lecture and demo workshop on IMPLANTS was conducted on 12<sup>th</sup> Dec 2019 followed by 2 days of BICON implants workshop at ACDS.

### **4. Infrastructure Development**

Procurement of Hospital management will be done along with annual maintenance contract. Budget has been sanctioned for procurement.

### **5. Finance**

Budget for repair and maintenance has been proposed for different projects in the hostel and college building.

Fee structure revision for the students has been proposed for discussion by the management committee.



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### 6. Administration

Biometrics attendance and website improvement project is taken up.

Upgradation of MDS infrastructure has been suggested along with construction of new PG block.



*Namane*  
Principal  
Army College Of Dental Sciences

*Alwds*  
Principal  
Army College Of Dental Sciences

**Minutes of IMC Meeting held in  
Year 2019**



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## Minutes of Meeting for Institutional Management Committee (IMC) held on 25<sup>th</sup> July 2019

The following issues from all stakeholders were addressed in the meeting: -

### 1. Academic

Chairman ACDS directed CO MDC and Comdt MH to include post graduate students of Department of Oral and Maxillofacial Surgery while carrying out surgeries in their facilities.

Proposal of procuring intra oral scanner has been accepted

### 2. Student Development

The work of construction of 20 room OG Girls Hostel completed to accommodate new students.

### 3. Staff Development

The letter of interest for MOU with MAHSA university has been forwarded to the Dean, faculty of Dentistry ,MAHSA University, Selangor , Malaysia for approval to promote dental education and Research.

### 4. Infrastructure Development

Fire warning system integrated with fire hydrant system to be installed in the institute to obtain the NOC from fire department.

### 5. Finance

All accounts audit report was submitted along with presentation of revised budget for the coming year.

Many steps have been taken to reduce the electricity bill and conserve water.

### 6. Administration

Contract of Security and conservancy staff must be renewed. Renewal of Wet Canteen contract is also due and it has been proposed to give the contract to the same vendor as he was running it smoothly and is reliable.



*[Signature]*  
Principal,  
Army College Of Dental Sciences

*[Signature]*  
Principal  
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## **Minutes of Meeting for Institutional Management Committee (IMC) held on 30<sup>th</sup> March, 2019**

The following issues from all stakeholders were addressed in the meeting: -

### **1. Academic**

A letter has been written to DCI about clarification of essentiality certificate regarding enhancement of seats of MDS from two to three.

### **2. Student Development**

Doctor NTR UHS has announced the following awards for students

- A) for MDS Dr.Nagabushanam gold medal for highest marks in subject state wise
- b) for Bds Mriza Mohiuddin ali bagh memorial gold medal and Dr.K Chiranjeevi Gold Medal for highest marks in BDS subjects

### **3. Staff Development**

National conference and CDE programs were organised where maximum participation of faculty was observed

### **4. Infrastructure Development**

Solar plant project completed on 15<sup>th</sup> February 2019 and has been inspected by state electricity board.


### **5. Finance**

Statement of case for furniture and solar heater heaters procurement has been forwarded to for allotment of funds.

### **6. Administration**

Procurement of latest dental scanner(intraoral scanner )for ACDS. Salary hike for teaching and non teaching staff as proposed. LAN connectivity with central server and online UPSN has been planned for academic block.



  
Principal  
Army College Of Dental Sciences

  
Principal  
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**Minutes of IMC Meeting held in  
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## **Minutes of Meeting for Institutional Management Committee (IMC) held on 26<sup>th</sup> June 2018**

The following issues from all stakeholders were addressed in the meeting: -

### **1. Academic**

Admissions and mid-course withdrawals were discussed and it has been intimated by the management that the college must analyze the policy/guidelines of DCI,KNR UHS and Government of Telangana on this subject.

### **2. Student Development**

Additional coaching is being given to slow learners by selected faculty to improve their performance in academics. National workshop on Full mouth rehabilitation was conducted on 7<sup>th</sup> April,2018.

### **3. Staff Development**

Senior residents and junior residents will be hired to make up the deficiency in respective departments for smooth conduct of day-to-day activities.

### **4. Infrastructure Development**

Twenty room PG girls' hostel is under construction.

A total number of 44 fire extinguishers of various types have been installed in the appropriate places of academic block, auditorium, and hostel in consultation

### **5. Finance**

An amount of Rs.8 lakhs has been sanctioned for installation of CCTV cameras in academic block as well as hostels.

### **6. Administration**

LED tube lights have been fixed in dining room and common areas. New fans are installed in girls' hostels and boys hostel. Gym equipment has also been purchased



*[Signature]*  
Principal  
Army College Of Dental Sciences

*[Signature]*  
Principal  
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## **Minutes of Meeting for Institutional Management Committee (IMC) held on 6<sup>th</sup> October, 2018**

The following issues from all stakeholders were addressed in the meeting: -

### **1. Academic**

E journal of ACDS has been prepared and forwarded to all concerned.

ACDS has began publishing monthly newsletter in digital form and same are being uploaded on our website for easy access to all.

### **2. Student Development**

Student exchange programme was organized from 27<sup>th</sup> august to 30<sup>th</sup> august ,2018 by department of conservative dentistry and endodontics where fives students from KM Shah dental college, Gujarat and Al Bada dental college Kalburgi participated.

### **3. Staff Development**

Alumini meet was conducted on 27<sup>th</sup> September,2018 where new members of alumini association were elected.

### **4. Infrastructure Development**

Ground floor roofing completed for construction of twenty room PG girls' hostel and first floor pillars are under construction.

### **5. Finance**

Funds have been sanctioned to conduct convocation ceremony. Income and expenditure account has been presented the chairman

### **6. Administration**

CCTV cameras installed in boys' hostel and academic block. Basketball court lighting improved.



  
Principal  
Army College Of Dental Sciences

  
Principal  
Army College Of Dental Sciences





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## **Minutes of Meeting for Institutional Management Committee (IMC) held on 19<sup>th</sup> December, 2018**

The following issues from all stakeholders were addressed in the meeting: -

### **1. Academic**

A proposal of opening a satellite clinic in rural area with help of an NGO has been discussed by the principal with Director ESIC for overall grooming of interns and postgraduate students.

### **2. Student Development**

Students were rewarded with medals, trophies, and cash awards for their outstanding performance in academics and extracurricular activities during convocation ceremony.

### **3. Staff Development**

List of forthcoming CDE programs have been proposed for planning and execution.

### **4. Infrastructure Development**

First floor roofing completed. Ground floor walls bricked and top floor roofing underway.

### **5. Finance**

Statement of case prepared for sewage treatment plan. Supply ordered for solar electricity within financial power of ten lakhs has been projected to GOC DB area for approval.

### **6. Administration**

Repair and replacement of drainage pipes has been started.



  
Principal  
Army College Of Dental Sciences

  
Principal  
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## **Minutes of Meeting for Institutional Management Committee (IMC) held on 28<sup>th</sup> March, 2018**

The following issues from all stakeholders were addressed in the meeting: -

### **1. Academic**

It was proposed by principal to hold a national cosmetic dentistry conference of 2019 at ACDS on behalf of Academy of cosmetic dentistry of India for two days.

### **2. Student Development**

The patron of ACDS has desired that three silver trophies be instituted for the BDS students standing first, second, third in academic excellence to be presented on behalf of patron. Principal gave out the proposed organization of college placement cell which includes participation from students for recruitment.

### **3. Staff Development**

A national seminar on implantology was conducted on 10<sup>th</sup> and 11<sup>th</sup> June, 2017 successfully and all faculty members were benefitted from the seminar. Full mouth rehabilitation national workshop was planned to be conducted on 7<sup>th</sup> April, 2018 at ACDS.

### **4. Infrastructure Development**

A proposal has been forwarded for purchase of a new 42-seater bus in lieu of old sixty-seater bus.

### **5. Finance**

Budget for procurement of furniture and dental materials has been approved.

### **6. Administration**

Necessity of a warden each on boys and girls hostel is inescapable so they should be recruited as soon as possible.



*Nanana*  
Principal  
Army College Of Dental Sciences

*[Signature]*  
Principal  
Army College Of Dental Sciences

**Minutes of IMC Meeting held in  
Year 2017**



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## **Minutes of Meeting for Institutional Management Committee (IMC) held on 9<sup>th</sup> February 2017.**

The following issues from all stakeholders were addressed in the meeting: -

### **1. Academic**

### **2. Student Development**

A proposal put forwarded to the management for procurement of new and advanced implant equipment for three PG departments. HQ AWES has allotted research grant of Rs.20 lakhs to the college for research work and till date an amount of 2.43 lakhs has been utilized for research by students.

### **3. Staff Development**

The college has requested a new fund for teacher training and personality development for all faculties so that the faculty should be encouraged for research and visits to other colleges.

### **4. Infrastructure Development**

Upgradation of Department of Oral and maxillofacial Surgery is being done.

### **5. Finance**

Amount has been sanctioned for the National Seminar on Implantology and national seminar by Department of Conservative Dentistry and Endodontics.



*Namana*  
Principal  
Principal  
Army College Of Dental Sciences

*[Signature]*  
Principal  
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