

# **Minutes of Meeting of College Curriculum**

**Minutes of Meeting of  
College Curriculum  
AY 2020-2021**



## ARMY COLLEGE OF DENTAL SCIENCES

Chennapur –CRPF Road , Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana

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Website: [www.acds.co.in](http://www.acds.co.in) Email : [army\\_c@rediffmail.com](mailto:army_c@rediffmail.com)

NAAC Accredited 'A' & Certified ISO 9001 : 2015 & ISO 14001 : 2015

### Minutes of Meeting

#### Annual Academic Board of Studies – AY 2020-2021

Date : 04<sup>th</sup> March 2020

Time : 10 00 hrs.

Location : Conference hall , Army College of Dental Sciences , Secunderabad

Meeting created by : Dr Harshavardhan Jois

Minute taker : Dr Priyanka Rai

Type of Meeting : Academic Board of Studies

Time Keeper : Dr Vaishnavi

Agenda Topics :

1. Preparation of Academic calendar , teaching schedule and lesson plan for upcoming academic year 2020-21:

Time allocated : 10 min

Presented by : Dr Harshavardhan

Discussion : Inputs taken from HOD s .

Actions : To be prepared in concurrence with DCI regulations , academic committees and inputs given by HOD s.

Action to be taken by : Dr Harshavardhan Jois

Date to be actioned by : 9/3/2020

2. Scheduling Time table, exam schedule and conducting interdisciplinary programs for year 2021-2022:

Time allocated : 10min

Presented by : Dr Harshavardhan Jois

Discussion : Inputs taken from HOD s .

3. Feedback on curriculum from all stake holders have to be taken

Time allocated : 5min

Presented by : Dr David Tyro

Discussion : Inputs from all stakeholders

**Actions :** Master timetable of previous year shall be continued .

- Clinical postings of third and final BDS students prepared term wise.
- Internal assessment examinations to be scheduled term wise by academic council through the CIA patterns.
- Feedback on curriculum taken from all stakeholders.

Action to be taken by : Dr Harshavardhan Jois and Dr Krishna Priya

Date to be actioned by : 9/3/2020

4. Clinical postings for the academic year 2020-21:

Time allocated: 10 min

Presented by: Dr Harshavardhan Jois

Discussion: Inputs from HOD S of all departments taken to prepare schedules

- Clinical postings of third and final BDS students to be prepared term wise.
- Clinical postings of interns to be prepared incorporating comprehensive clinics
- The third and final year and interns BDS are divide into small batches with strength of 5 to 6 students in each batch

Action to be taken by : Dr Harshavardhan Jois

Date to be actioned by : 9/3/2020

5. Schedule for value added programs, inter disciplinary programs and certificate / add on courses to be held during academic year

Time allocated: 15min

Presented by : Dr Harshavardhan

**Action :** Academic workshops and programs are to be conducted following the university guidelines and DCI protocol.

Action plan taken by : Dr Harshavardhan

Date to be actioned by : 9/3/2020

6. Term plan preparation , CO-PO mapping for all programs

Time allocated : 10 min

Presented by : Dr Harshavardhan Jois

Discussion : Inputs taken from all HOD's

Actions : Term plan prepared according to number of working days.

Action to be taken by : Dr Harshavardhan Jois

Date to be actioned by : 8/3/2021

Members present for the meeting :

- Dr K V Ramana Reddy , Principal , Prof & HOD, Oral and Maxillofacial Surgery ACDS.
- Col Ashok Venkatraman, Registrar , ACDS
- Dr Chitra Prasad , Prof & HOD , Orthodontics and Dento facial Orthopaedics .
- Dr Seema Bhogte , Reader , Oral Medicine and Radiology .
- Dr Ajay Kumar , Prof & HOD , Prosthodontics and Crown and Bridge .
- Dr Krishnapriya , Prof & HOD , Pedodontics .
- Dr Sanjay Vasudevan , Prof & HOD , Periodontics .
- Dr Pratima , Reader , Public Health Dentistry.
- Dr Harshavardhan , Prof & HOD , Dental anatomy , Oral and Maxillofacial Pathology .



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AY 2019-2020**



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### Minutes of Meeting

#### Annual Academic Board of Studies – AY 2019-2020

Date : 05<sup>th</sup> March 2019

Time : 10 00 hrs

Location : Conference hall , Army College of Dental Sciences , Secunderabad

Meeting created by : Dr Harshavardhan Jois

Minute taker : Dr Vaishnavi

Type of Meeting : Academic Board of Studies

Time Keeper : Dr Anusha Gattu

Facilitator : Dr Harshavardhan Jois

Agenda Topics :

1. Preparation of Academic calendar , teaching schedule and lesson plan for upcoming academic year 2019-20:

Time allocated : 10 min

Presented by : Dr Lokesh

Discussion : Inputs taken from HOD s .

Actions : To be prepared in concurrence with DCI regulations , academic committees and inputs given by HOD s.

Action to be taken by : Dr Lokesh

Date to be actioned by : 8/3/2019

2. Scheduling Time table, exam schedule and conducting interdisciplinary programs for year 2019-2020:

Time allocated : 10min

Presented by : Dr Harshavardhan Jois

Discussion : Inputs taken from HOD s .

3. Feedback on curriculum from all stake holders have to be taken

Time allocated : 5min

Presented by : Dr David Tyro

Discussion : Inputs from all stakeholders

Actions : Master timetable of previous year shall be continued .

- Clinical postings of third and final BDS students prepared term wise.
- Clinical postings of interns prepared incorporating comprehensive clinics
- Internal assessment examinations to be scheduled term wise by academic council through the CIA patterns.
- Feedback on curriculum from all stakeholders taken at end of academic year .

Action to be taken by : Dr David Tyro and Dr Krishna Priya

Date to be actioned by : 6/3/2019

4. Clinical postings for the academic year 2019-20

Time allocated : 10 min

Presented by : Dr Krishnapriya

Discussion : Inputs from HOD S of all departments taken to prepare schedules.

- Clinical postings of third and final BDS students to be prepared term wise.
- Clinical postings of interns to be prepared incorporating comprehensive clinics
- The third and final year BDS and interns are divide into small batches with strength of 5 to 6 students in each batch

Action to be taken by : Dr Krishnapriya

Date to be actioned by : 8/3/2019

5. Interdisciplinary programs and certificate / add on courses to be held during academic year

Time allocated : 15min

Presented by : Dr Sukhvinder Bindra

Action to be taken by : Dr Sukhvinder Bindra

Date to be actioned by : 8/3/2019



Action :


- Inputs taken from HOD s and interdisciplinary programs organized at departmental level , state and national level
- Add on or certificate programs organized for post graduates and undergraduates and faculty.


Action to be taken by : Dr Harshavardhan Jois

Date to be actioned by : 9/3/2019

Members present for the meeting :

- Dr K V Ramana Reddy , Principal , Prof & HOD, Oral and Maxillofacial Surgery ACDS.
- Col Ashok Venkatraman, Registrar , ACDS
- Dr Chitra Prasad , Prof & HOD , Orthodontics and Dento facial Orthopaedics .
- Dr Seema Bhogte , Reader ,Oral Medicine and Radiology .
- Dr Ajay Kumar , Prof & HOD , Prosthodontics and Crown and Bridge .
- Dr Krishnapriya , Prof & HOD , Pedodontics .
- Dr Sanjay Vasudevan , Prof & HOD , Periodontics .
- Dr Pratima , Reader , Public Health Dentistry.
- Dr Harshavardhan , Prof & HOD , Dental anatomy , Oral and Maxillofacial Pathology .

  
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**Minutes of Meeting of  
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AY 2018-2019**



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### Minutes of Meeting

#### Annual Academic Board of Studies – AY 2018-2019

Date : 06<sup>th</sup> March 2018

Time : 10 00 hrs

Location : Conference hall , Army College of Dental Sciences , Secunderabad

Meeting created by : Dr Harshavardhan Jois

Minute taker : Dr Madhusudhan

Type of Meeting : Academic Board of Studies

Time Keeper : Dr Sanjay Vasudevan

Facilitator : Dr Harshavardhan Jois

#### Agenda Topics :

1. Preparation of Academic calendar , teaching schedule ,lesson plan for upcoming academic year 2018-19:

Time allocated : 10 min

Presented by : Dr Harshavardhan Jois

Discussion : Inputs taken from HOD s .

Actions : To be prepared in concurrence with DCI regulations , academic committees

Inputs given by HODs.

Action to be taken by : Dr Harshavardhan Jois

Date to be actioned by : 8/3/2018

2. Scheduling Time table, exam schedule and conducting interdisciplinary programs year 2018-2019:

Time allocated : 10min

Presented by : Dr Harshavardhan Jois

Discussion : Inputs taken from HOD s .

3. Feedback on curriculum from all stake holders have to be taken

Time allocated : 5min

Presented by : Dr Ajay Kumar

Discussion : Inputs from all stakeholders

Action :

- Inputs taken from HOD s and interdisciplinary programs organized at departmental level , state and national level
- Add on or certificate programs organized for post graduates and undergraduates and faculty.
- Feedback on curriculum from all stakeholders is taken at end of academic year.

Action to be taken by : Dr Harshavardhan Jois

Date to be actioned by : 9/3/2018

Members present for the meeting :

- Dr K V Ramana Reddy , Principal , Prof & HOD, Oral and Maxillofacial Surgery ACDS.
- Col Ashok Venkatraman, Registrar , ACDS
- Dr Chitra Prasad , Prof & HOD , Orthodontics and Dento facial Orthopaedics .
- Dr Ajay Kumar , Prof & HOD , Prosthodontics and Crown and Bridge .
- Dr Krishnapriya , Prof & HOD , Pedodontics .
- Dr Sanjay Vasudevan , Prof & HOD , Periodontics .
- Dr Pratima , Reader , Public Health Dentistry.
- Dr Harshavardhan , Prof & HOD , Dental anatomy , Oral and Maxillofacial Pathology .



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**Minutes of Meeting of  
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AY 2017-2018**



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### Minutes of Meeting

#### Annual Academic Board of Studies – AY 2017-2018

Date : 03<sup>rd</sup> March 2017

Time : 10 00 hrs

Location : Conference hall , Army College of Dental Sciences , Secunderabad

Meeting created by : Dr Zama Moosvi

Minute taker : Dr Madhusudhan

Type of Meeting : Academic Board of Studies

Time Keeper : Dr Ajay Kumar

Facilitator : Dr Krishnapriya

Agenda Topics :

1. Preparation of Academic calendar , teaching schedule and lesson plan for upcoming academic year 2017-18:

Time allocated : 10 min

Presented by : Dr Zama Moosvi

Discussion : Inputs taken from HOD s .

Actions : To be prepared in concurrence with DCI regulations , academic committees and inputs given by HOD s.

Action to be taken by : Dr Zama Moosvi

Date to be actioned by : 8/3/2017

2. Scheduling Time table, exam schedule and conducting interdisciplinary programs for year 2017-2018:

Time allocated : 10min

Presented by : Dr Zama Moosvi

Discussion : Inputs taken from HOD s .

3. Feedback on curriculum from all stake holders have to be taken

Time allocated : 5min

Presented by : Dr Sanjay Vasudevan

Discussion : Inputs from all stakeholders

Actions :

- Master timetable of previous year shall be continued .
- Clinical postings of third and final BDS students prepared term wise.
- Clinical postings of interns prepared incorporating comprehensive clinics
- Feedback on curriculum taken from all stakeholders .

Action to be taken by : Dr Zama Moosvi

Date to be actioned by : 8/3/2017

4. Schedule for academic programs and workshops to be held during the academic year.

Time allocated : 15min

Presented by : Dr Zama Moosvi

Discussion : Inputs taken from HOD 's .

Actions : Academic workshops and programs are to be conducted following the university guidelines and DCI protocol

Action to be taken by : Dr Zama Moosvi

Date to be actioned by : 10/3/2017

Members present for the meeting :

- Dr K V Ramana Reddy , Principal , Prof & HOD, Oral and Maxillofacial Surgery ACDS.
- Col K G Menon , ACDS
- Dr Chitra Prasad , Prof & HOD , Orthodontics and Dentofacial Orthopaedics .
- Dr Ajay Kumar , Prof & HOD , Prosthodontics and Crown and Bridge .
- Dr Krishnapriya , Prof & HOD , Pedodontics .
- Dr Sanjay Vasudevan , Prof & HOD , Periodontics .
- Dr Pratima , Reader , Public Health Dentistry.



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**Minutes of Meeting of  
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AY 2016-2017**





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### Minutes of Meeting

#### Annual Academic Board of Studies – AY 2016-2017

Date : 02<sup>nd</sup> March 2016

Time : 10 00 hrs

Location : Conference hall , Army College of Dental Sciences , Secunderabad

Meeting created by : Dr Krishnapriya

Minute taker : Dr Ajay Kumar

Type of Meeting : Academic Board of Studies

Time Keeper : Dr Rajini Kumar

#### **Agenda Topics :**

Time allocated : 10 min

Presented by : Dr Krishnapriya

Discussion : Inputs taken from HOD s

Actions : To be prepared in concurrence with DCI regulations and inputs given by HOD s

Action to be taken by : Dr Ajay Reddy

Date to be actioned by : 7/3/2016

1. Scheduling Time table, exam schedule and inter disciplinary programs for year 2016-2017:

Time allocated : 10min

Presented by : Dr Zama Moosvi

Discussion : Inputs taken from Preparation of Academic calendar , teaching schedule and lesson plan and conducting interdisciplinary programs for upcoming academic year .

2. Feedback on curriculum from all stake holders have to be taken

Time allocated : 5min

Presented by : Dr Ajay Kumar

Discussion : Inputs from all stakeholders

**Actions :** Master timetable of previous year shall be continued .

- Clinical postings of third and final BDS students prepared term wise.
- Clinical postings of interns prepared incorporating comprehensive clinics
- Feedback taken from all stakeholders at end of academic year .

Action to be taken by : Dr Zama Moosvi

Date to be actioned by : 5/3/2016

Members present for the meeting :

- Dr K V Ramana Reddy, Principal , Prof & HOD, Oral and Maxillofacial Surgery ACDS.
- Col K G Menon , Registrar , ACDS
- Dr Chitra Prasad , Prof & HOD , Orthodontics and Dentofacial Orthopaedics .
- Dr Ajay Reddy, Reader ,Periodontics .
- Dr Krishnapriya , Prof & HOD , Pedodontics .
- Dr Sanjay Vasudevan , Prof & HOD , Periodontics .
- Dr Pratima , Reader , Public Health Dentistry.
- Dr Ajay Kumar , Reader ,Department of Prosthodontics



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