

Fire Safety

Registered Office

GOVERNMENT OF TELANGANA
STATE DISASTER RESPONSE AND FIRE SERVICES DEPARTMENT

FROM
The Station Fire Officer,
Fire Station Cherlapally,
Medchal-Malkajgiri District,

M/S Army College Of Dental Sciences,
Jawahar Nagar, Balaji Nagar
Secunderabad.

Rc.No. 01/SFO/CHP/Dated.09.10.2020.

Sub: Telangana State Disaster Response and Fire Service Department-Central Region -
Malkajgiri Division- Medchal District- Fire Station-Cherlapally-Fire Protection Control- Inspection
of M/S. Army College Of Dental Sciences, Jawahar Nagar, Balaji Nagar, Secunderabad-
Premises against Fire Precautionary and Fire Preventive measures- Regarding.

- Ref: 1. Annexure-17 Fire Services Manual Rule.
2. D.O Lr NO.4646/A1/2002 dated 20.08.2002 of the principal Secretary to
Government, Home Department A.P. Secretariat and Hyderabad.
3. D. O.Lr NO.856/B2/99 dated 04.09.2002 of D.G Fire Services, Hyderabad

On inspection of the above M/S. Army College Of Dental Sciences, Ground + 2
Upper Floors, The Height of the building-09 Mtrs, Jawahar Nagar, Balaji Nagar,
Secunderabad premises on 03-10-2020 was found that the Management has provided the
following Fire Precautionary and Fire Preventive Measures as per Table-23, part-4 of NBC of
India-2005.

1. TWENTY EIGHT No's of ABC type DCP/Fire extinguishers of 6 kg capacity provided.
2. SEVEN No's of CO2 type Fire extinguishers Provided.
3. ONE No of Mechanical Foam of 50 Litres Provided.
4. TWO No's of Hydrant Valve Two way Collecting Head is Provided.
5. 1 Lakh Liters of Water tank Provided on Terrace.
6. 12.5 HP Booster pump provided on the Terrace.
7. ONE EIGHTY SEVEN Smoke Detectors provided to detect the smoke.
8. FOUR Fire Buckets also provided.
9. TEN Nos Sprinklers provided in cellar and ground + 2 upper floors.
10. TEN Hooters Provided for the safety.
11. TEN MCP also Provided in the building.
12. TWELVE Zonal Panels also Provided.
13. THREE Nos. Of Down Comer.
14. Ten Nos. Of Hose Reels and TEN Nos. Of CP Hose also Provided.
15. Fire Panel provided at Ground Floor.

Details of Means of escape required as per NBC are furnished below

- (i) Internal Staircase 01 Nos. Provide with a Width of 01.50 Mtrs.
- (ii) External Staircase 01 Nos. Provide with a Width of 01.50 Mtrs.
- (iii) As per clause 4.2.7, Exits Shall be clearly visible and the route to reach the exits shall be clearly marked and sign posted to guide the occupants of the floor concerned. Signs shall be illuminated and wired to an independent electrical circuit on an alternative source of supply, The Colour of the Exit signs shall be Green.

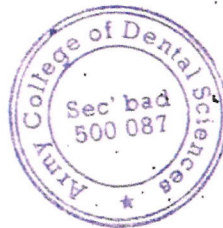
In addition of above management is requested to provided that fire fighting installation as per The National Building Code of India-2005, Part-4 Table 23 as per G.O Ms No. 154 MA& UD (M1) Department date: 13/03/2007, Government Memo. No: 4011/M1/2008 Of MA&UD(M1) Dated: 19/05/2008.

Precautions:-

1. One standard first Aid-box with complete equipment shall provide.
2. Naked flame should not be used inside the premises
3. Electrical Wiring should be checked periodically and ensure no loose wiring
4. General cleanliness should be observed throughout the premises
5. All employees should be trained in the using of First Aid & Fire Fighting Equipments.
6. Every three months mock drill should be conducted.
7. In case any fire emergency call to Fire control Room- 101.

The Management should maintain the above fire Fighting Equipments in good working Condition to tackle the Fire in case of emergency.

(Signature)
Station Fire Officer
Fire Station, Malkajgiri
Malkajgiri Division.



(Signature)
PRINCIPAL
Army College of Dental Sciences
Secunderabad-500 087

(Signature)
Principal
Army College of Dental Sciences
Secunderabad

Maternity Leave

STANDARD OPERATING PROCEDURE
ARMY COLLEGE OF DENTAL SCIENCES(ACDS)

LEAVE RULES FOR ACDS EMPLOYEES

INTRODUCTION

1. Army College of Dental Sciences (ACDS) is a professional college managed by army Welfare Education society (AWES) and has started functioning from year 2001.
2. The service conditions, discipline and academic schedules are guided by the AWES rules, Rules of Kanoji Narayana University of Health Sciences, Govt of Telangana and DCI.
3. Leave Rules of ACDS employees were amended from time to time and it is essential to formulate comprehensive leave rules.

AIM

4. To lay down leave rules for ACDS employees.

SANCTIONING AUTHORITY

5. To lay down leave rules for ACDS employees.
 - (a) Chairman for the ACDS is competent authority to sanction leave for the Principal.
 - (b) Principal ACDS is competent authority to sanction leave for all other employees.

CATEGORISATION OF ACDS EMPLOYEES

6. The categorisation of ACDS employees is as under :-
 - (a) **Teaching Staff.** Teaching staff are those who are actively involved in teaching as well as carry out treatment procedures at OPD and in patient department. This includes the dental and medical faculty.
 - (b) **Non-Teaching Staff.** The non-teaching staff includes staff in Administrative Wing, Technicians, Mechanics, Library, Stores, Lab attendants and such like staff working in College/Hospital.

7. All types of leave will be subject to the following rules :-

- (a) Leave is a matter of privilege and cannot be claimed as a right.
- (b) Normally leave must be sanctioned before it is availed of.
- (c) All HoD's will ensure that sufficient staff should present in the dept/sec on all working days so that functioning of Dept is not adversely affected.
- (d) In case of sudden illness or emergency when prior sanction cannot be obtained, leave application will be submitted at the earliest, alongwith a medical certificate.
- (e) The No of days of attendance per week of teaching faculty is as follows :-
 - (i) Professor - 04 days.
 - (ii) Reader - 05 days.
 - (iii) Sr Lecturer - 06 days.
 - (iv) Lecturer - 06 days.
- (f) Those who are working/visiting 02 and 03 days in a week are not eligible for any type of leave.
- (g) Professor/Reader availing leave other than Saturday, will forgo one leave in second week as second Saturday is observed as closed holiday in the College.

TYPE OF LEAVE

8. Casual Leave (CL). All the employees including probationers are authorised casual leave as per entitlement in a calendar year as under, except those mentioned in Para 7(f) :-

(a) CL Entitled.

- (i) Professor - 04 days.
- (ii) Reader - 06 days.
- (iii) Sr Lecturer - 08 days.
- (iv) Lecturer - 08 days.
- (v) Adm staff - 08 days.

- (b) Prior permission shall be obtained, except in unforeseen emergencies. In those circumstance, telephonic sanction to be obtained.
- (c) Employee shall get the leave approved after return from leave, if the leave is availed on unforeseen emergencies.

- (d) Employee/HoDs shall make alternative arrangement for conduct of classes/treatment of patients.
- (e) Casual leave can be combined with Sunday and holidays.
- (f) Casual leave excluding Sundays & holidays shall not exceed six days at one stretch.
- (g) Casual leave can be combined with Special CL or Compensatory paid leave (CPL).
- (h) Casual leave cannot be carried forward and accumulated for next year.
- (j) Casual leave cannot be combined with Earned Leave/Vacation Leave/Sick Leave.
- (k) If any employees comes 4 days late for duty(from 0830h-0930h), one day Casual leave will be debited or one day Loss of Pay (LOP) will be admissible. Employees coming after 0930h will be counted as half day leave. This will adjusted against Casual Leave only.

9. **Earned Leave (EL).**

- (a) **Employees on Probation.** Employees on probation are not eligible for Earned Leave (EL). On completion of probation, they are authorised earned leave in that calendar year.
- (b) **Contract Employees.** Contract employees are eligible to avail earned leave after probation. Earned leave shall be credited to the account once in every six months at the rate of two and half days per month of service completed. Teaching faculty entitled following earned leave in a year :-
- | | | |
|-------|-------------|------------|
| (i) | Professor | - 14 days. |
| (ii) | Reader | - 16 days. |
| (iii) | Sr Lecturer | - 24 days. |
| (iv) | Lecturer | - 24 days. |
| (v) | Adm Staff | - 30 days. |
- (c) 50% leave will be availed before 30 Jun every year and if any earned leave is pending after 30 Jun (only) 50% of authorised will be sanctioned from 01 Jul to 31 Dec. *used*
- (d) **Accumulation of Earned Leave.** Earned leave can be accumulated 15 days in a year and upto 300 days in entire service. The payment of account of encashment of leave would be subject to the employee completing minimum three years service in the Institution at the rate of the last pay drawn. Subsequent accumulation of leave by the individual is not to exceed the limit of 300 days (included leave encashed for which payment has been made). Applicable to non teaching staff/adm staff incl Principal.

10. **Sick Leave/Medical Leave**. 12 days of half pay or 06 days on full rates of pay will be admissible for the employees. To be availed on production of a medical certificate from a MBBS Doctor, Ayurveda or Homeopath. This may be availed in parts in a calendar year. Accumulation of medical leave upto a maximum of 30 days in entire service is permissible.
11. **[REDACTED]**
- (a) **Pregnancy Cases**. 26 weeks (180 days) (Applicable upto two surviving children).
- (b) **Miscarriage/Abortion**. 45 days in the entire career of the person. Frequency of this type of leave is on "as required basis" but to a maximum of 4 weeks, supported by Medical certificate.
12. **Paternity Leave**. 15 days (for male employees in first two months of adoption/delivery of child by spouse).
13. **Child Adoption Leave**. 180 days (for first adoption only if there is not more than one surviving child).
14. **Compensatory Paid Leave (CPL)**.
- (a) All the employees including probationary and contract employees are eligible to avail CPL for working for atleast 5 hours on Sundays and holidays and extra hours exceeding six hours on any working day.
- (b) CPL cannot be accumulated and carried forward to next month/year, except for working on holidays in the last week of December. CPL will be availed within one week of extra duty.
15. **Extra Ordinary Leave(EOL)**.
- (a) EOL without pay and allowances can be availed not exceeding six months in extra ordinary situations like health problems or any other genuine cause which may require absence for long period.
- (b) EOL shall be availed after prior sanction.
16. **Vacation Leave**. The vacation is applicable to following teaching staff :-
- (a) Professor - one week (four working days of the week).
- (b) Reader - One week (five working days of the week).
- (c) Sr Lecturer - One week (six working days of the week).
17. **One Duty Leave**. The faculty nominated for conference, exam duty, DCI Insp, etc, should obtain approval of Principal before proceeding to attend such duties. Such absence from the college will be counted as on duty leave.

16. Leave Travel Concession. Due to financial limitations, Leave Travel Concession facilities cannot be given to the employee of ACDS.

CONCLUSION

18. This SOP has been made for smooth and well functioning of ACDS, it is essential that leave rules be frames.

File No : 305/ACDS/Est

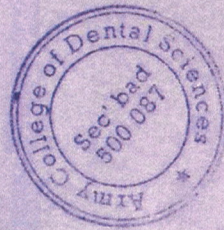
Station : Secunderabad

Date : 11th Nov 2021

(Dr S Subramanya Sharma)
Principal

Distribution -

1. Registrar & Notice Board - for info please.
2. All Departments & Secs
3. Office copy.



PRINCIPAL
Army College of Dental Sciences
Secunderabad-500 087.

Principal
Army College of
Dental Sciences
Secunderabad

28151564

Army Welfare Education Society(AWES)
Building No 202, Shankar Vihar
Delhi Cantt-10

AmdtAWES

05 Mar 2018

Western Comd (AWES Cell)

REVISION OF MATERNITY RELATED LEAVE

Kindly refer HQ 11 Corps mail dated 27 Feb 2018.

Clarifications sought by HQ 11 Corps, based on your mail dated 23 Feb 2018, are recorded as under:-

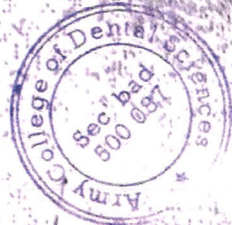
(a) As per revised entitlement, Maternity Leave shall be entitled for a period of 26 weeks (180 days) of which maximum 8 weeks prior to expected date of delivery (EDD) and remaining 18 weeks in continuance to thereafter.

(b) Entitlement of employees already on leave may be calculated for the period of 26 weeks from the date of commencement of leave and extension may be granted for balance leave.

(c) Circumstances may occur where the employee has joined after 90 days Maternity Leave and worked for a few days. Such period may be treated as lapsed and remaining period of leave may be sanctioned till she completes 26 weeks.

The amendments issued vide our letter No B/45902/Amdts/AWES dated 19 Feb 2018 shall be effective from the date of issue.

These are the guidelines for HQ Commands to resolve the representations on cases to basis.



Rajeev Ranjan
(Rajeev Ranjan)
Col (Retd)
Dir Legal
For Managing Director

Copy to :-

List 'A' (Less Western Comd) - for info please

HQ 11 Corps - for info wrt your mail under ref.

Internal
School Sec
College Sec

PRINCIPAL
Army College of Dental Sci.
Secunderabad-500 087



Principal
Principal
Army College of Dental Sciences
Secunderabad

**Circulars-Psychological
Counselling**

197/222



ARMY COLLEGE OF DENTAL SCIENCES

Chennigou - CRPF Road, Jai Jawahar Nagar Post,

Secunderabad - 500087

NAAC 'A' Grade, ISO 9001:2015, 14001:2015

Under

25th January, 2023

To
The Registrar,
ACDS

Dear Col. Krishna,

I would like to bring to your attention the following list of students who are yet to meet the Counseling Psychologist as required per the Circular 312/ACDS/224/Est dated 3rd November, 2022.

BDS ADMISSION - 2017

- Inbhas - ch/odontics

S. No	Name of student
1	ADARSH KUMAR
2	AKANKSHA YADAV
3	ALEX THOMAS C
4	AMULYA PRANAVI RUYVALA
5	ARTI KUMARI
6	ASHWIN KUMAR TIWARI
7	ATUL KUMAR SINGH
8	C LAKSHMI BHARGAVI
9	CHILUKA SAHITHI
10	DEEPAK KUMAR
11	DEEPAK KUMAR YADAV
12	GARIMA SINGH
13	GAURAV PANDEY
14	GAYATHRI KUMARI
15	K. BANIMA
17	NIDHI SINGHROHA
16	P BALAJI REDDY
19	PARVATHY V
20	POOJA PANWAR
21	PRAGATI SHARMA



ARMY COLLEGE OF DENTAL SCIENCES

Chennapur - CRPF Road, Jai Jawahar Nagar Post

Serunderabad - 500027

NAAC "A" Grade, ISO 9001:2015, 14001:2015

22	PRATHEK SINGH	
23	PRIYA	
25	RITU BAHN DARI	
26	RJ SREERAJA	
27	SAKSHI KUMARI	
28	SAROJ JAKHAR	
30	SHARATH S	
31	SHIPI SINGH	
32	SHUBAM KUMAR PANDA	
33	SUNANDA JANGRA	
34	SWAPANALI	
35	TANU RADHA HOODA	
36	V. MAMANI	
37	VAIDYA PRANAV	
39	VIVEK KUMAR YADAV	
40	Y SAH HARSHINI	

BDS ADMISSION - 2018

- Oral BDS - paraodontic

S. No	Name of student	
1.	AISHANI KUANR	
2.	AISHWARYA DWIVEDI	
3.	APPANI SAHITHI	
4.	APRAJITA MAITI	
5.	ARNAB SAHA	
6.	ASHWANI KUMAR	
7.	BINDU RANI	
8.	CHIDURUMAMIDI PRANATHI	
9.	DARAPU LIKITHA	
10.	DEVA NANDA PANDA	
11.	DINJI RATHAUR	
12.	GAGAN	
13.	HARNOOR DHILLON	
14.	K HEENA	
15.	KATKAR KIRTI SANTOSH	
16.	KOMALPREET KAUR	
17.	LAXMI GUPTA	
	MAI ARU ANUSHA	

ARMY COLLEGE OF DENTAL SCIENCES
Chennapur – CRPF Road, Jai Jawahar Nagar Post,
Secunderabad – 500087.

NAAC "A" Grade, ISO 9001:2015, 14001:2015



18.	SANDYESHWARI	
19.	MANI MALA CHETLAPALLY	
20.	MONICA SINGH	
21.	NEHA DAGAR	
22.	PATTAN VIPIN BEGUM	
23.	PINKESH KUMARI	
24.	POOJA GIRI	
25.	PRASHANT SINGH	
26.	PRIYA SINGH	
27.	PRIYANKA YADAV	
28.	RAVI KUMAR YADAV	
29.	SACHIN	
30.	SHREYA SHUKLA	
31.	SIMRAN ARUN CHALOLI	
32.	SNEHA BIN TAJRUBA	
33.	SRI NANDINI NARAYANA S	
34.	SUGAM ROHILLA	
35.	SURAJ KUKMAR	
36.	THOTA LIKHITHA NAVYA	
37.	UTTAM	
38.	VAISHNAVI B NAIR	
39.	VINEETA	
40.	YELLATURU NITHYANJALI	

BDS ADMISSION – 2019

S no.	Name of the student	
7	B. RENUKA	
8	DHANUSHA M	
9	G PAWAN SAI	
12	ISHITA MATHUR	
13	KAMATHAM HARI PRIYA	
14	KARTHIK VASHISHT	
17	LAKSHMI D	
18	LALITA CHAISIR	
19	LATE NEELESH SANJAY	
20	METTU APOORVA	
21	MOKSHA SINGH	
22	NAVDEEP KAUR	
23	PANKAJ KUMAR SINGH	
24	PEGADA SHIVANI	

Third BDS
Ofed pccm/199



ARMY COLLEGE OF DENTAL SCIENCES

Chennai - CRPF Road, in Jawahar Nagar Post.

Secunderabad - 500087

NAAC "A" Grade, ISO 9001:2015, 14001:2015

25	PINKLE KATTIYAR	
26	POOJA SINGAL	
27	PRAKRUTHI SINGH	
28	PRIYA TOMAR	
29	RACHAPUDI MERCY GNANAPRABHA	
30	ROSHANI DEEPAK BHORADE	
31	SARAH RAHCEL	
32	SHEIK HASEENA	
33	SHALINI SUMAR	
34	SHANDANA PARWEEN	
35	SOURAB	
36	SREE PRIYA K	
37	SREELAKSHMI VISWAM	
38	SUSHMITA PAL	
39	SUBMI DANDAPAT	
40	TERESSA GREGORY	

BDS ADMISSION - 2020

S. No.	Name of student	
8	BARSHA PRAMANIK	
10	DERANGULA ANJALI	
19	KRISHNENDU S	
20	NAINSY	
21	NANDHINI P	
22	NATASHA SINGH BHADHOURIA	
23	NEEDHI KUMARI	
24	NELLUTLA SWETA	
25	PAVAN KUMAR PAL	
26	PINNA PRATHYUSHA	
27	POOJA SURENDRA DEOTALI	
28	ROHINI CHOUDHARY	
29	S. SHRUTHIKA GAYATHRI	
30	SHIVANK DWIVEDI	
31	SHOBHA	
32	SIMRAN RATHORE	
33	SONIA KUMARI	
34	SUNITA	
35	SWATI SHARMA	
36	T. MANASA	
37	TIKSHA ROHILLA	
38	TIPPANNA VIJAY REDDY	
39	VAISHNAVI BAHIRU HANDIBAGI	
40	VIJYA LAXMI	

— Second BDS
Conservative



ARMY COLLEGE OF DENTAL SCIENCES

Chennapur – CRPF Road, Jai Jawahar Nagar Post,

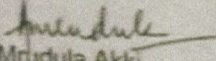
Secunderabad – 500087.

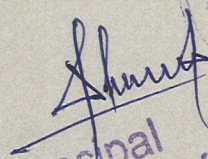
NAAC "A" Grade, ISO 9001:2015, 14001:2015


26	DEVESH BECTOR	
27	ANANNYA SHAJI	
28	AVIKA SINGH	
29	GAURISANKAR	
30	ANABEL ANNA JOHNSON	
31	LEKAASRI S	
32	DRAVID RAJ	
33	RADHIKA SAI NAMRATHA	
34	ARFIYA FARIDA	
35	SADIYA SHAIK MOHAMMED	

Kindly encourage these students to meet me for a brief interaction.

Sincerely,


Mrudula Akki
Counselling Psychologist


Principal
Army College of Dental Sciences
Secunderabad



November 2029

S. NO.	NAME	YEAR	REASON	DATE
				TIME
1.	Beenusha	2nd MDS	Mandated interaction	7.11.2
2.	Bharat Poonia	2nd MDS	"	7.11.2
3.	Neha Kumari	3rd MDS	"	7.11.2
4.	Akanksha Rawat	2nd BDS	"	7.11.2
5.	Gagan Surohi	1st BDS	"	7.11.2
6.	Rinkal Chahar	1st BDS	"	7.11.2
7.	Aman Kumar	3rd BDS	"	7.11.22
8.	Rishika Pandey	1st BDS	"	9.11.2
9.	Priya Pandey	1st BDS	"	9.11.2
10.	A. Sahithi	3rd BDS	"	9.11.22
11.	Sheha Reddi	3rd MDS	"	9.11.2
12.	Anoushka Menon	3rd MDS	"	9.11.2
13.	Anjali	3rd BDS	"	9.11.22
14.	Akanksha Panwar	3rd BDS	"	9.11.2
15.	Anabelle Abraham	3rd BDS	"	9.11.2
16.	Ananika Chetri	2nd BDS	"	9.11.22
17.	Anjali Kumari	3rd BDS	"	10.11.2
18.	Krishna Prabha	2nd MDS	"	10.11.2
19.	Nikita Verma	1st BDS	"	10.11.2
20.	Sania Hussain	1st BDS	"	10.11.2
21.	Gitika Singh	1st MDS	"	10.11.2
22.	Baishali Rath	2nd BDS	"	10.11.2
23.	Gopi Chand	2nd BDS	"	10.11.2
24.	Rajat Satapathy	2nd MDS	"	11.11.2
25.	Babita	1st BDS	"	11.11.2
26.	Pranika	1st BDS	"	11.11.22
27.	Sai Manasa	2nd BDS	"	11.11.2
28.	Vinitha Akkam	3rd BDS	"	14.11.2
29.	Navya	3rd BDS	"	15.11.2
30.	Vishnu Raj	3rd MDS	"	15.11.22
31.	Santoshia Saxmi	2nd BDS	"	15.11.2
32.	Haritha	3rd BDS	"	15.11.2

NOVEMBER 2022 - DECEMBER 2022

5

DATE

S. NO.	NAME	YEAR	REASON	TIME
33.	Geeta Soun	2nd BDS	Mandated Instruction	15.11.22
34.	Gaurav Singh	2nd BDS	"	15.11.22
35.	Ishita Sharma	1st BDS	"	15.11.22
36.	Rashi Sharma	Intern	Walk in	15.11.22
37.	Ankita Acharya	2nd BDS	Mandated Instruction	15.11.22
38.	Akash Shukla	2nd BDS	"	15.11.22
39.	Harini	2nd BDS	"	16.11.22
40.	Himanshu	2nd BDS	"	16.11.22
41.	Pooja Chauhan	1st MDS	"	16.11.22
42.	Abhishek Sharma	1st MDS	"	16.11.22
43.	Yashali Tadhar	2nd BDS	"	17.11.22
44.	Mounika	3rd BDS	"	17.11.22
45.	Ihansy	3rd BDS	"	17.11.22
46.	Manini Singh	1st BDS	Ref by Registrar	18.11.22
47.	Juhi Kumari Singh	2nd BDS	Mandated Instruction	18.11.22
48.	Deekshita . K	2nd BDS	"	18.11.22
49.	Krishnendu	2nd BDS	"	18.11.22
50.	Vaishali	1st BDS	"	25.11.22
51.	Heera Bhanu	1st BDS	"	28.11.22
52.	Minhaj	1st BDS	"	28.11.22
53.	Pranika	1st BDS	Walk in / follow up	2.12.22
54.	Aman K. Shah	1st BDS	Mandated Instruction	12.12.22
55.	Vaishali	1st BDS	Walk in / follow up.	12.12.22
56.	Mansi	1st BDS	Mandated Instruction	13.12.22
57.	Nanit	1st BDS	"	13.12.22
58.	Isha	1st BDS	"	15.12.22
59.	Hrituparna	1st BDS	"	16.12.22
60.	Jisha	1st BDS	"	16.12.22
61.	Arijit Maiti	1st BDS	"	30.12.22

JANUARY 2023

7

S. NO.	NAME	YEAR	REASON	DATE
				TIME
1.	Priyanka	1 st BDS	Walk in / personal	3.1.23
2.	Vishnu Raj	3 rd MDS	Ref. by HOD/Conso	11.1.23
3.	Neha	3 rd MDS	"	11.1.23
4.	Amit	3 rd MDS	"	11.1.23
5.	Shagun Gupta	2 nd MDS	Walk in / personal	19.1.23
6.	Shagun Gupta	2 nd MDS	Follow up	20.1.23
7.	Rashi Sharma	Intern	Walk in / personal	20.1.23
8.	Januradha	Intern	Walk in / career	27.1.23
9.	Chandana Vani	Faculty	Interview prep	27.1.23
10.	Rashi Sharma	Intern	Walk in / personal	31.1.23

FEBRUARY 2023

1.	Anusha	4 th BDS	Walk in / personal	2.2.23
2.	Anushka Pattnaik	Faculty	Personal	6.2.23
3.	Harshvardhan	1 st MDS	Mandated Instruction	6.2.23
4.	Anant	1 st MDS	"	7.2.23
5.	Sakshi Paul	1 st MDS	"	7.2.23
6.	Madhu Sharma	1 st MDS	"	8.2.23
7.	Gazal Saxena	1 st MDS	"	8.2.23
8.	Senya	1 st BDS	"	13.2.23
9.	Baljinder Kaur	3 rd MDS	"	14.2.23
10.	Rashi Sharma	Intern	Personal - ref to MH	14.2.23
11.	Viishali	2 nd BDS	Walk in / personal	15.2.23
12.	Viishali	2 nd BDS	"	28.2.23
13.	Jasmine	1 st BDS	Ref. by Staff	28.2.23
14.	Shalini	4 th BDS	Walk in / personal	28.2.23

MARCH 2023

9

S.NO.	NAME	YEAR	REASON	DATE TIME
1.	Shalini Sumar	4 th BDS	Personal	1.3.23
2.	Shalini Sumar	4 th BDS	"	2.3.23
3.	Anushka Pattnaik	Faculty	"	2.3.23
4.	Shalini Sumar	4 th BDS	"	13.3.2
5.	Vrishali Tadhar	3 rd BDS	"	9.3.23
6.	Vrishali Tadhar	3 rd BDS	"	13.3.23
7.	Vrishali Tadhar	3 rd BDS	"	14.3.2
8.	Shalini	4 th BDS	"	14.3.2
9.	Anushka Pattnaik	Faculty	"	14.3.23
10.	Shreya Shukla	Intern	"	14.3.23
11.	Vrishali Tadhar	3 rd BDS	"	16.3.2
12.	Simran	Intern	"	16.3.23
13.	Gyazal	1 st MDS	"	17.3.2
14.	Shalini Sumar	4 th BDS	"	17.3.2
15.	Shalini Sumar	4 th BDS	"	20.3.2
16.	Shagun	2 nd MDS	"	21.3.23
17.	Anusha	4 th BDS	"	21.3.23
18.	Sai Priya	1 st MDS	"	24.3.23
19.	Vrishali Tadhar	3 rd BDS	"	24.3.23
20.	Vrishali Tadhar	3 rd BDS	"	27.3.23
21.	Priya	4 th BDS	"	29.3.23
22.	Anushka	4 th BDS	"	

APRIL 2023 11

S. NO.	NAME	YEAR	REASON	DATE
1.	Anusha	4 th BDS	Personal	3.4.23
2.	Vishali Jadhav	3 rd BDS	"	4.4.23
3.	Shalini Sumar	4 th BDS	"	6.4.23
4.	Shalini Sumar	4 th BDS	"	12.4.23
5.	Anushka Pattnaik	Faculty	"	17.4.2
6.	Shagun	2 nd MDS	"	17.4.2
7.	Swati Sharma	1 st MDS	"	17.4.2
8.	Ankit Khulbe	1 st BDS	Mandated Interaction	18.4.2.
9.	Abhiksha Reddy	1 st BDS	"	18.4.2.
10.	Anabelle	1 st BDS	"	18.4.2.
11.	Renuka	1 st BDS	"	18.4.2.
12.	Ijazal Saxena	1 st MDS	Personal	18.4.2.
13.	Kumari Rani	2 nd BDS	Mandated Interaction	19.4.2.
14.	Manini Singh	2 nd BDS	"	19.4.23
15.	Jasena	1 st BDS	"	19.4.2.
16.	Supratika	2 nd BDS	"	19.4.2.
17.	Nivedita	2 nd BDS	"	19.4.23
18.	Siraj Alam	2 nd BDS	"	20.4.2.
19.	Sharada Dhumale	2 nd BDS	"	21.4.23
20.	Rashmi Bisht	2 nd BDS	"	21.4.23
21.	Anusha	4 th BDS	Personal	21.4.23
22.	Ijazal Saxena	1 st MDS	"	21.4.23
23.	Aditi Singh	2 nd BDS	Mandated Interaction	27.4.23
24.	Pratiksha Mishra	2 nd BDS	"	27.4.23
25.	Shagun	2 nd MDS	Personal	28.4.23

MAY 2023

S.NO.	NAME	YEAR	REASON	DATE
1.	Anusha	4 th BDS	Personal	3.5.23
2.	Anusha	4 th BDS	"	4.5.23
3.	Gyazal Saxena	1 st MDS	"	5.5.23
4.	Gyazal Saxena	1 st MDS	"	9.5.23
5.	Shagun	2 nd MDS	"	11.5.2
6.	Anusha + parent	4 th BDS	"	18.5.2
7.	Gyazal Saxena	1 st MDS	Academic	22.5.2
8.	Anusha	4 th BDS	Personal	23.5.2
9.	Meena.	N-T staff	Personal	23.5.2

JUNE 2023

15

S. NO.	NAME	YEAR	REASON	DATE
1.	Ijazal Saxena	1 st MDS	Personal	6.6.23
2.	Anusha	4 th BDS	"	6.6.23
3.	Anusha	4 th BDS	"	8.6.23
4.	Vrishali Tadhar	3 rd BDS	"	8.6.23
5.	Anusha	4 th BDS	"	9.6.23
6.	Anusha	4 th BDS	"	12.6.23
7.	Vrishali Tadhar	3 rd BDS	"	13.6.23
8.	Anusha	4 th BDS	"	13.6.23
9.	V. Prathima	Faculty	"	13.6.23
10.	Swati Sharma	1 st MDS	"	13.6.23
11.	Chandana Vani	Faculty	"	14.6.23
12.	Anusha	4 th BDS	"	14.6.2
13.	Shalini Sumar	4 th BDS	"	14.6.2
14.	Karthik	4 th BDS	Professional	15.6.23
15.	Vrishali Tadhar	3 rd BDS	Personal	15.6.23
16.	Anusha	4 th BDS	"	15.6.23
17.	Karthik	4 th BDS	Professional	16.6.23
18.	Anusha	4 th BDS	Personal	19.6.23
19.	Vrishali Tadhar	3 rd BDS	"	20.6.23
20.	Shalini Sumar	4 th BDS	"	21.6.23
21.	Anusha	4 th BDS	"	21.6.23
22.	Nandini	3 rd BDS	"	21.6.23
23.	Anusha	4 th BDS	"	22.6.23
24.	Nandini & Iyopi	3 rd BDS	"	22.6.23
25.	Vrishali Tadhar	3 rd BDS	"	23.6.23
26.	3 1 st years & Warden		"	23.6.23
27.	Pranika	2 nd BDS	"	23.6.23
28.	Vrishali Tadhar	3 rd BDS	"	26.6.23
29.	Sangeeta	Warden	"	27.6.23
30.	Ankit	1 st BDS	"	27.6.23
31.	Ankita	1 st BDS	"	27.6.23
32.	Vrishali Tadhar	3 rd BDS	"	27.6.23
33.	Vrishali Tadhar	3 rd BDS	"	28.6.23

JULY 2023

17

S. NO.	NAME	YEAR	REASON	DATE
1.	Vaishali Jadhav	3 rd BDS	Personal	3.7.23
2.	Anusha	4 th BDS	"	3.7.23
3.	Anusha	4 th BDS	"	4.7.23
4.	Vaishnavi	3 rd BDS	"	5.7.23
5.	Ankita	1 st BDS	"	6.7.23
6.	Ankit	1 st BDS	"	6.7.23
7.	Manini Singh	2 nd BDS	"	6.7.23
8.	Vaishnavi	3 rd BDS	"	6.7.23
9.	Shayun	3 rd MDS	"	7.7.23
10.	Vaishali Jadhav	3 rd BDS	"	10.7.23
11.	Anusha	4 th BDS	"	10.7.23
12.	Abhishek	3 rd MDS	Referred by faculty	10.7.23
13.	Anusha	4 th BDS	Personal	11.7.23
14.	Vaishali Jadhav	3 rd BDS	"	11.7.23
15.	Jisha	2 nd BDS	"	13.7.23
16.	Heera Barua	2 nd BDS	"	13.7.23
17.	Ankita	1 st BDS	"	13.7.23
18.	Anusha	4 th BDS	"	18.7.23
19.	Vaishali Jadhav	3 rd BDS	"	19.7.23
20.	Vaishnavi	3 rd BDS	"	19.7.23
21.	Vaishnavi	3 rd BDS	"	26.7.23
22.	Anusha	4 th BDS	"	26.7.23
23.	Bindu Rani	Intern	"	28.7.23

AUGUST 2023

S. NO.	NAME	YEAR	REASON	DATE
1.	Vaishali	2 nd BDS	Personal	7.8.23
2.	Tisha	2 nd BDS	"	7.8.23
3.	Anusha	4 th BDS	"	7.8.23
4.	Vrishali Tadhar	3 rd BDS	"	8.8.23
5.	Tisha	2 nd BDS	"	8.8.23
6.	Anusha	4 th BDS	"	8.8.23
7.	Nikita	2 nd BDS	"	10.8.23
8.	Anusha	4 th BDS	"	10.8.2
9.	Vrishali Tadhar	3 rd BDS	"	10.8.2
10.	Vaishali	2 nd BDS	"	10.8.2
11.	Vrishali Tadhar	3 rd BDS	"	14.8.2
12.	Vrishali Tadhar	3 rd BDS	"	16.8.2
13.	Anusha	4 th BDS	"	14.8.2
14.	Anusha	4 th BDS	"	16.8.2
15.	Anusha	4 th BDS	"	17.8.2
16.	Vrishali Tadhar	3 rd BDS	"	17.8.2
17.	Bindu Rani	Intern	"	18.8.2
18.	Anusha	4 th BDS	"	21.8.2
19.	Vrishali Tadhar	3 rd BDS	"	22.8.2
20.	Anusha	4 th BDS	"	22.8.2
21.	Anusha	4 th BDS	"	25.8.2
22.	Vrishali Tadhar	3 rd BDS	"	29.8.2
23.	Anusha	4 th BDS	"	29.8.2
24.	Anusha	4 th BDS	"	31.8.2
25.	Treyi	1 st MDS	Ref: "	31.8.2

SEPTEMBER 2023 21

S. NO.	NAME	YEAR	REASON	DATE
1.	Treji	1 st MDS	Personal	1.9.23
2.	Silakshmi	4 th BDS	"	8.9.23
3.	Dr. Prasad Chitra	Faculty	"	12.9.23
4.	Dr. Prasad Chitra	Faculty	"	19.9.23
5.	Pragya	1 st BDS	"	25.9.23
6.	Dr. Prasad Chitra	Faculty	"	27.9.23

Book Trip UK

Cancel out on 09/10/23

[Signature]

OCTOBER 2023

23

S. NO.	NAME	YEAR	REASON	DATE
1.	Kunal	1 st BDS	Personal	5.10.23
2.	Mansel	1 st BDS	"	5.10.23
3.	Jeet	1 st BDS	"	5.10.23
4.	Anusha	4 th BDS	"	9.10.23
5.	Jeet	1 st BDS	"	9.10.23
6.	Vrishalie	3 rd BDS	"	11.10.23
7.	Anabelle	1 st BDS	Exam anxiety	13.10.23
8.	Anusha	4 th BDS	Personal	13.10.23
9.	Anusha	4 th BDS	"	17.10.23
10.	Vrishali	3 rd BDS	"	17.10.23
11.	Vaishnavi	3 rd BDS	"	18.10.23
12.	Vrishali	3 rd BDS	"	18.10.23
13.	Vrishali	3 rd BDS	"	19.10.23
14.	Vaishnavi	3 rd BDS	"	20.10.23
15.	Pragya	1 st BDS	"	20.10.23
16.	Vrishali	3 rd BDS	"	25.10.23
17.	Vrishali	3 rd BDS	"	31.10.23

NOVEMBER 2023

S.NO.	NAME	YEAR	REASON	DATE
1.	Anusha	4 th BDS	Personal	3.11.23
2.	Vishali	3 rd BDS	"	6.11.23
3.	Vaishnavi	3 rd BDS	"	6.11.23
4.	Dr. Neeraj	1 st MDS	For patient	7.11.23
5.	Vishali	3 rd BDS	Personal	8.11.23
6.	Dr. Shagun	2 nd MDS	"	9.11.23
7.	Shelini Sumer	4 th BDS	"	14.11.23
8.	Pranav	1 st MDS	"	14.11.23
9.	Anusha	4 th BDS	"	15.11.23
10.	Vishali	3 rd BDS	"	15.11.23
11.	Riya	1 st BDS	Referred by Faculty	15.11.23
12.	Vaishnavi	3 rd BDS	Personal	20.11.23
13.	Vaishnavi	3 rd BDS	"	28.11.23

DECEMBER 2023

S.NO.	NAME	YEAR	REASON	DATE
1.	Anusha	4 th BDS	Personal	7.12.23
2.	Anusha	4 th BDS	"	8.12.23
3.	Jisha	2 nd BDS	"	8.12.23
4.	Anusha	4 th BDS	"	11.12.23
5.	Sahithi	4 th BDS	"	12.12.23



Principal
College of Dental Sciences
Secunderabad

POSH Committee
Meetings
2022-23



ARMY COLLEGE OF DENTAL SCIENCES

Chennapur –CRPF Road, Jai Jawahar Nagar Post, Secunderabad – 500 087, Telangana

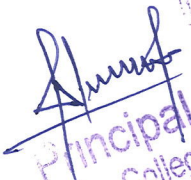
Ph: +914029708384, 9347411942

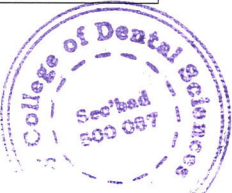
Website: www.acds.co.in Email: army_c@rediffmail.com

NAAC Accredited 'A' & Certified ISO 9001: 2015 & ISO 14001: 2015

POSH COMMITTEE CONSTITUTION

Sr. No.	Name of the Faculty	Designation
1.	Dr. Mamta Kaushik	Chairman
2.	Dr. Chitra Prasad- internal member	Member
3.	Dr. Krishna Priya	Member
4.	Dr. Ajay Reddy	Internal Member
5.	Dr. Mrunalini Koneru- internal member	Internal Member
6.	Dr. Surabhi Bhadauriya- internal member- PG	Internal Member
7.	Swapnali- internal member	Under graduate student- Internal Member
8.	Mrs. Kondaveeti Satyavati	External member


Principal
Army College of Dental Sciences
Secunderabad





ARMY COLLEGE OF DENTAL SCIENCES

Chennapur –CRPF Road, Jai Jawahar Nagar Post, Secunderabad – 500 087, Telangana

Ph: +914029708384, 9347411942

Website: www.acds.co.in Email: army_c@rediffmail.com

NAAC Accredited 'A' & Certified ISO 9001: 2015 & ISO 14001: 2015

312/ACDS/ /Est

5th August 2022

CIRCULAR

POSH COMMITTEE


POSH Committee is conducting a meeting for internal committee members of POSH of women in ACDS, which would be held on 8th August 2022 in ACDS Conference Room at 0900 hours.

All the internal committee members are requested to attend the meeting.

Agenda for the Meeting:

1. Updating of the POSH committee members.
2. To discuss about Organizing an awareness program for students, teaching and non-teaching staff and conservancy staff of the institute.

(Dr. Mamta Kaushik)
Presiding officer
POSH Committee


Principal
Army College of Dental Sciences
Sec'bad
500 087
Secunderabad

Distribution: -

1. Principal - For info please
2. Registrar - For info please
3. All Dental / Medical departments HOD'S
4. Office Copy



ARMY COLLEGE OF DENTAL SCIENCES

Chennapur –CRPF Road , Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana

Ph: +914029708384, 9347411942

Website: www.acds.co.in Email : army_c@rediffmail.com

NAAC Accredited 'A'

Date: 8TH AUG 2022

Time: 0900 hrs to 1000 hrs.

Location: Conference Hall, Army College of Dental Sciences, Secunderabad

Meeting created by: Dr Mamta Kaushik

Type of Meeting: POSH Committee Meeting

Facilitator: Dr Mrunalini Koneru

Minute taker: Dr Mrunalini Koneru

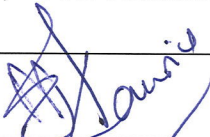

Time Keeper: Dr Surabhi
Bhadauriya

Agenda Topics:

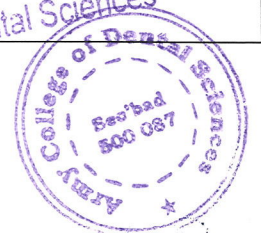
1. Updating of the POSH committee members.
 2. To discuss about Organizing an awareness program for students, teaching and non-teaching staff and conservancy staff of the institute.
- The committee members were updated-
 - Dr. Mamta Kaushik- Presiding officer
 - Dr. Chitra Prasad- internal member
 - Dr. Krishna Priya- internal member
 - Dr. Ajay Reddy- internal member
 - Dr. Mrunalini Koneru- internal member
 - Dr. Surabhi Bhadauriya- internal member- PG
 - Swapnali- internal member- UG
 - Mrs. Kondaveeti Satyavati- external member
 - Roles of each member in the committee were also discussed.

Members present for the Meeting:

- Dr Mamta Kaushik, Prof & HOD, Conservative Dentistry & Endodontics
- Dr Chitra Prasad, Prof & HOD, Orthodontics and Dento facial Orthopedics.
- Dr Krishna Priya, Prof & HOD, Pedodontics.
- Dr. Ajay Reddy- internal member
- Dr. Mrunalini Koneru- internal member
- Dr. Surabhi Bhadauriya- internal member- PG
- Swapnali- internal member- UG

Presiding Officer, POSH Committee	Principal
Signature : 	Signature : 

Principal
Army College of Dental Sciences
Secunderabad





ARMY COLLEGE OF DENTAL SCIENCES

Chennapur –CRPF Road, Jai Jawahar Nagar Post, Secunderabad – 500 087, Telangana

Ph: +914029708384, 9347411942

Website: www.acds.co.in Email: army_c@rediffmail.com

NAAC Accredited 'A' & Certified ISO 9001: 2015 & ISO 14001: 2015

312/ACDS/ /Est

2nd November 2022

CIRCULAR

LECTURE ON AWARENESS OF SEXUAL HARASSMENT AT WORKPLACE

1. POSH committee is organizing a lecture on **Awareness of Sexual harassment at workplace.**
2. The resource person for the lecture will be Mrs. Kondaveeti Satyavati
3. All students, teaching staff, non-teaching staff to attend the same.

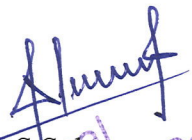
Venue: Auditorium

Date: 4th November 2022

Time: 12:30 pm onwards

Dr. Mamta Kaushik
Presiding Officer

Secretary
Scientific academic forum


Dr. S Subramanya Sharma
Principal
Army College of Dental Sciences
Secunderabad



Distribution: -

1. Principal - For info please
2. Registrar - For info please
3. All Dental / Medical departments HOD'S
4. Office Copy



ARMY COLLEGE OF DENTAL SCIENCES

Chennapur –CRPF Road , Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana

Ph: +914029708384, 9347411942

Website: www.acds.co.in Email : army_c@rediffmail.com

NAAC Accredited 'A'

Date: 4th November 2022

Time: 1230 hrs onwards

Location: Sushruta auditorium, Army College of Dental Sciences, Secunderabad

Program created by: Dr Mamta Kaushik

Type of program: POSH Committee

Facilitator: Dr Mrunalini Koneru

Minute taker: Dr Surabhi

Bhadauriya

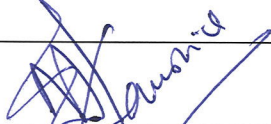
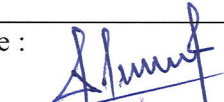
Time Keeper: Swapnali

• **Program summary:**

- A lecture was organized by the POSH committee on the subject “awareness of sexual harassment at workplace” from 12:30pm onwards on 4th November 2022 in the auditorium.
- The speaker for the program was Mrs. Kondaveeti Satyavati, founder of Bhumika women’s collective and also external member of our POSH committee.
- A total of 128 people including students, teaching and non- teaching staff and conservancy staff attended the program.
- The lecture focused on the prevention of sexual harassment at workplace. Mrs. Kondaveeti also highlighted on various ways to file a complaint against sexual harassment faced in workplace.
- The lecture intended to make everyone aware of their rights as a complainant or respondent of sexual harassment.
- The lecture was followed by discussion where Mrs. Satyavati cleared doubts of attendees about the sexual harassment at workplace.
- The feedback received by attendees was satisfactory.

Members present for program:

- Dr Mamta Kaushik, Prof & HOD, Conservative Dentistry & Endodontics
- Mrs. Kondaveeti Satyavati- external member
- Dr. Ajay Reddy- internal member
- Dr. Mrunalini Koneru- internal member
- Dr. Surabhi Bhadauriya- internal member- PG
- Swapnali- internal member- UG

Presiding Officer, POSH Committee	Principal
Signature : 	Signature : 

Principal
Army College of Dental Sciences
Secunderabad





ARMY COLLEGE OF DENTAL SCIENCES

Chennapur –CRPF Road, Jai Jawahar Nagar Post, Secunderabad – 500 087, Telangana

Ph: +914029708384, 9347411942

Website: www.acds.co.in Email: army_c@rediffmail.com

NAAC Accredited 'A' & Certified ISO 9001: 2015 & ISO 14001: 2015

312/ACDS/ /Est

2nd Feb 2023

CIRCULAR

POSH COMMITTEE

POSH Committee is conducting a meeting for charter of duties to IC members of POSH of women in ACDS, which would be held on 4th feb 2023 in ACDS Conference Room at 1100 hours.

All the internal committee members are requested to attend the meeting.

Agenda for the Meeting:

1. Charter of duties
2. To discuss about meeting with POSH lawyer.

(Dr. Mamta Kaushik)
Presiding officer
POSH Committee


Principal
Army College of Dental Sciences
Secunderabad



Distribution: -

1. Principal - For info please
2. Registrar - For info please
3. All Dental / Medical departments HOD'S
4. Office Copy



ARMY COLLEGE OF DENTAL SCIENCES

Chennapur –CRPF Road , Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana

Ph: +914029708384, 9347411942

Website: www.acds.co.in Email : army_c@rediffmail.com

NAAC Accredited 'A'

Date: 4th Feb 2023

Time: 1100 hrs to 1200 hrs.

Location: Conference Hall, Army College of Dental Sciences, Secunderabad

Meeting created by: Dr Mamta Kaushik

Type of Meeting: POSH Committee Meeting

Facilitator: Dr Prasad Chithra

Minute taker: Dr Krishna Priya

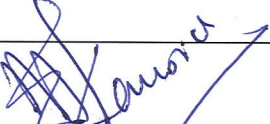
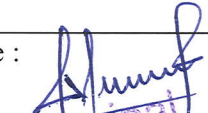
Time Keeper: Swapnali

Agenda Topics:

1. Charter of duties
 2. To discuss about meeting with POSH lawyer.
- Dr Mamta Kaushik- Chairperson
 - Dr Chitra Prasad- Legal aspect
 - Dr Krishna Priya-Dissemination of Information
 - Dr. Ajay Reddy-Recording and Legal aspect
 - Dr. Mrunalini Koneru-Coordinating with External agency and external member
 - Mrs. Satyavati Kondaveeti -External member
- Discussion was done on meeting with POSH lawyer.

Members present for the Meeting:

- Dr Mamta Kaushik, Prof & HOD, Conservative Dentistry & Endodontics
- Dr. Chitra prasad
- Mrs. Kondaveeti Satyavati- external member
- Dr. Ajay Reddy- internal member
- Dr. Mrunalini Koneru- internal member
- Dr. Surabhi Bhadauriya- internal member- PG
- Col P G Krishna (Retd.), Registrar, ACDS

Presiding Officer, POSH Committee	Principal
Signature : 	Signature : 



Principal
Army College of Dental Sciences
Secunderabad



ARMY COLLEGE OF DENTAL SCIENCES

Chennapur –CRPF Road, Jai Jawahar Nagar Post, Secunderabad – 500 087, Telangana

Ph: +914029708384, 9347411942

Website: www.acds.co.in Email: army_c@rediffmail.com

NAAC Accredited 'A' & Certified ISO 9001: 2015 & ISO 14001: 2015

312/ACDS/ /Est

9th May 2023

CIRCULAR

POSH COMMITTEE

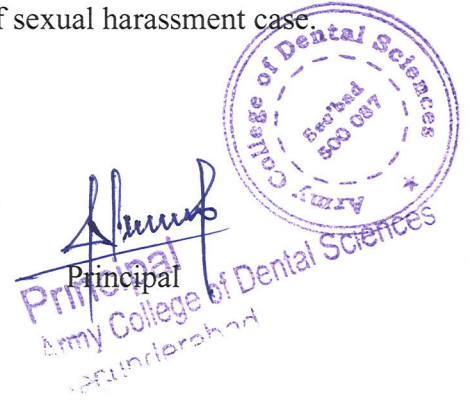
POSH Committee is conducting a meeting with POSH lawyer to discuss legal aspects on POSH of women in ACDS, which would be held on 12th May 2023 in ACDS Conference Room at 1000 hours.

All the internal committee members are requested to attend the meeting.

Agenda for the Meeting:

1. To discuss legal aspects of POSH
2. To discuss Process of enquiry.
3. To discuss the responsibilities of POSH after filing of sexual harassment case.

(Dr. Mamta Kaushik)
Presiding officer
POSH Committee



Distribution: -

1. Principal - For info please
2. Registrar - For info please
3. All Dental / Medical departments HOD'S
4. Office Copy



ARMY COLLEGE OF DENTAL SCIENCES

Chennapur –CRPF Road , Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana

Ph: +914029708384, 9347411942

Website: www.acds.co.in Email : army_c@rediffmail.com

NAAC Accredited 'A'

Date: 12th May 2023

Time: 1000 hrs to 1200 hrs.

Location: Conference Hall, Army College of Dental Sciences, Secunderabad

Meeting created by: Dr Mamta Kaushik

Type of Meeting: POSH Committee Meeting

Facilitator: Dr Prasad Chitra

Minute taker: Dr. Krishna Priya

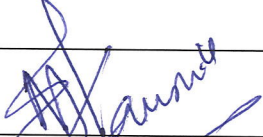
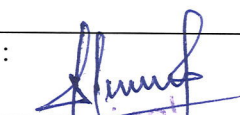
Time Keeper: Dr Prasad Chitra

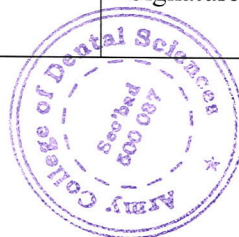
Agenda Topics:

1. To discuss legal aspects of POSH
 2. To discuss Process of enquiry.
 3. To discuss the responsibilities of POSH after filing of sexual harassment case.
- Meeting with Mr. Shyam (posh lawyer) was conducted.
 - Following points were discussed:
 - POSH comes under Civil Law
 - Highly confidential
 - The reporting of POSH issues should not be done outside the internal committee
 - The matter should not be discussed with Principal, and should only be discussed with Internal and external committee members.
 - If victim or complainant or respondent belongs to any department of IC member or chairperson, they should be excluded from the investigation and a temporary Chairperson should be appointed.
 - Verbal complaints should not be entertained and only written signed complaints should be addressed.
 - Process of enquiry was also discussed.
 - The responsibilities of POSH committee towards complainant and respondent after filing of sexual harassment case were also discussed.

Members present for the Meeting:

- Mr. Shyam-POSH lawyer
- Dr Mamta Kaushik, Prof & HOD, Conservative Dentistry & Endodontics
- Dr Chitra Prasad, Prof & HOD, Orthodontics and Dento facial Orthopedics.
- Dr Krishna Priya, Prof & HOD, Pedodontics.
- Dr. Ajay Reddy

Presiding Officer, POSH Committee	Principal
Signature : 	Signature : 



Principal
Army College of Dental Sciences
Secunderabad

**Anti Ragging Committee
Meetings
2022-23**



ARMY COLLEGE OF DENTAL SCIENCES

Chennapur –CRPF Road , Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana

Ph: +914029708384, 9347411942

Website: www.acds.co.in Email : army_c@rediffmail.com

NAAC Accredited 'A'

CONSTITUTION

Anti Ragging Committee

Sr. No.	Name of the Faculty	Designation
1.	Dr. Bhanuchander Reader, Prosthodontics	Chairman
2.	Dr. Abhinav A Reader, Conservative Dentistry	Member
3.	Dr. Vaishnavi V Associate Professor, Physiology	Member
4.	Dr. Surabhi PG, Prosthodontics	Member
5.	Ms. Bhargavi Intern, ACDS	Member
6.	Mr. Aman UG-Student, ACDS	Member
7.	Mrs Sangeeta Girls Hostel Warden	Member
8.	Mr. J.S. Rao Boys Hostel Warden	Member

Committee ordered on 21 August 2021.

Committee meeting to be held quarterly.

Feedback report to be collected quarterly.



[Signature]
Principal

Army College of Dental Sciences
Secunderabad

ARMY COLLEGE OF DENTAL SCIENCES, SECUNDERABAD

312/ACDS/ /Est

5 September 2022

CIRCULAR

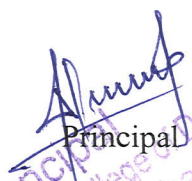
ANTI RAGGING COMMITTEE

1. Anti ragging Committee is conducting a meeting for the ongoing academic year 2022-23, which would be held on 14th September 2022 in Conference Room at 10am.
2. All the committee members, Principal and Registrar are requested to attend the meeting
3. Agenda:
 - (a) Identifying the incidents of ragging.
 - (b) Performing the analysis and prepare the action plan accordingly.

Distribution: -

1. Principal - For info please
2. Registrar - For info please
3. All Dental / Medical departments HOD'S
4. Office Copy




Principal
Army College of Dental Sciences
Secunderabad



ARMY COLLEGE OF DENTAL SCIENCES

Chennapur –CRPF Road , Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana

Ph: +914029708384, 9347411942

Website: www.acds.co.in Email : army_c@rediffmail.com

NAAC Accredited 'A' & Certified ISO 9001 : 2015 & ISO 14001 : 2015

Anti Ragging Committee

Minutes of Meeting

Date: 14/09/2022

Time: 10:00 AM

Location: Conference Room, ACDS

Meeting created by: Dr Bhanu Chander

Type of meeting: Anti ragging committee

Facilitator: Dr Vaishnavi V

Agenda topic: Identification of the student grievances and addressing the same.

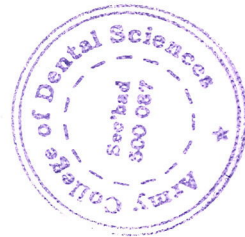
Presented by: Dr. Bhanu Chander

Time allocated: 60 min

Discussion: Protocol for analysis and the appropriate measures to be followed to address the above grievances were laid down.

Action:

- No incident of ragging has been brought to the notice of anti ragging committee.



[Signature]
Principal
Army College of Dental Sciences
Secunderabad



ARMY COLLEGE OF DENTAL SCIENCES

Chennapur –CRPF Road , Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana

Ph: +914029708384, 9347411942

Website: www.acds.co.in Email : army_c@rediffmail.com

NAAC Accredited 'A' & Certified ISO 9001 : 2015 & ISO 14001 : 2015

Action Taken Report

Date : 14/09/2022

Time : 10:00 hrs

Location : Conference Room , Army College of Dental Sciences , Secunderabad

AGENDA NO	PARTICULARS OF DECISION	IN CHARGE	ACTION DONE
1.	No incident of ragging has been brought to the notice.	Dr. Bhanu Chander	Nil



[Signature]
Principal
Army College of Dental Sciences
Secunderabad

ARMY COLLEGE OF DENTAL SCIENCES, SECUNDERABAD

312/ACDS/ /Est

07 Decmeber 2022

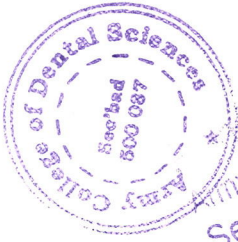
CIRCULAR

ANTI RAGGING COMMITTEE

1. Anti-ragging Committee has been asked to convene a meeting on 9th of December for a ragging incident reported on 8th December 2022 at the boys hostel.
2. This meeting will be convened at the ACDS conference hall at 10am and conduct an official enquiry into the matter and submit your report by 12th December 2022.
3. Agenda:
 - (a) Identifying the students involved in the incident of ragging
 - (b) Performing the investigation and recomanded appropriate corrective measures with the nature and gravity of the incident of ragging.

Distribution: -

1. Principal - For info please
2. Registrar - For info please
3. All Dental / Medical departments HOD'S
4. Office Copy


Principal
Army College of Dental Sciences
Secunderabad

Anti Ragging Committee

Minutes of Meeting

Date: 09/12/2022

Time: 9:00 AM

Location: Conference Hall, ACDS

Meeting created by: Dr Harshavardhan Jois (Offg. Registrar)

Type of meeting: Anti ragging committee

Facilitator: Dr Abhinav Atchuta

Agenda topic: Enquiry for ragging incident complaint submitted on 8th December 2022 by First year student and parent.

Discussion: Enquiry was conducted with the following students and their statements were recorded:

- Fresher Batch (boys) – A.Y. 2022-23
- Identified by the complainant:
 - BDS First Year (Mr Gagan Sirohi and Mr Aman Kumar) A.Y. 2021-22
 - BDS Second Year (Mr Pavan Kumar Pal and Mr. Shivang Diwedi) A.Y. 2020-21

Findings of the Enquiry:

- Statement of the incident were recorded in their own words by each of the student and were reviewed.
- CCTV footage was reviewed and correlated with the statements submitted by the students.
- Students – Mr Aman Kumar, Mr Gagan Sirohi, Mr Pavan and Mr Shivang were found to be involved in verbal ragging and they have not indulged in such acts before.

Minute taker: Dr. Shubhnita Verma

Time keeper: Dr. Surabhi

Dr Bhanu Chander
Anti-Ragging Committee
Presiding Officer

Anti-Ragging Committee

Minutes of Meeting

Date: 21/12/2022

Time: 11:00 AM

Location: Online Zoom Meeting

Meeting created by: Dr Bhanu Chander

Type of meeting: Anti ragging committee

Facilitator: Dr Abhinav Atchuta

Agenda topic: Enquiry for ragging incident complaint submitted on 8th December 2022 by First year student and parent.

Discussion: Online meeting with First year student and parent and grandfather was conducted.

1. First year student recalled the events of the day and reported his concerns.
2. His parents informed the committee about the lapse in anti-ragging measures and would desire a swift action along with a copy of FIR for the incident of ragging.
3. Dr Bhanu Chander confirmed the names and the incident details from the first-year student.
4. He further informed the parents about the anti-ragging measures being implemented and will inform the parents about the subsequent actions taken by the committee.
5. During telephonic conversation following the online meeting, mother requested transfer of her ward to different college in Delhi.

Committee Recommendations: Since the allegations of the students were not substantiated in full and the severity of ragging was mild in nature, in the interest of future prospects of both the complainant and the guilty seniors, the following recommendations are forwarded to the ICC/ Disciplinary Committee and the Principal:

- No need to escalate the issue to the police and external agency as per the hierarchy of ragging incident reporting mechanism of DCI
- Fine of 10,000 Rs collectively (4 students namely- Mr. Aman Kumar and Mr. Gagan Sirohi (BDS first year), Mr. Pavan Kumar Pal and Mr. Shivang Diwedi (BDS second year).
- Debarring from representing the institution in any regional, national or international meet, tournament, youth festival for upcoming academic year.
- Community service for the students: work in "Happy old age home" for 1 month under supervision of assigned faculty for 6 hours/day (9AM-3PM).
- Counselling and behavioral management therapy will be carried out by clinical psychologist of ACDS.

Minute taker: Dr. Shubhnita Verma

Time keeper: Dr. Surabhi

- General awareness among all seniors (repeat program) by DCI & ARC in January 2023 along with regular surprise check by anti-ragging squad.
- Transferring and withdrawing of admission falls under the jurisdiction of university and DCI guidelines. ARC does not have any recommendations in this matter.

Forwarded to: -

1. ICC/ Disciplinary Committee - for review



Dr Bhanu Chander
Anti-Ragging Committee
Presiding Officer



ARMY COLLEGE OF DENTAL SCIENCES

Chennapur –CRPF Road , Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana

Ph: +914029708384, 9347411942

Website: www.acds.co.in Email : army_c@rediffmail.com

NAAC Accredited 'A' & Certified ISO 9001 : 2015 & ISO 14001 : 2015

Action Taken Report


Date : 09/12/2022 & 21/12/2022

Time : 0900hrs & 1100hrs

Location : Conference Room , Army College of Dental Sciences , Secunderabad

AGENDA NO	PARTICULARS OF DECISION	IN CHARGE	ACTION DONE
1.	ICC/ Disciplinary Committee was sent the detailed committee report for necessary action and implementation	Dr. Bhanu Chander	<p>Rs. 10,000/- to be paid by the each individual involved in ragging incident.</p> <p>One month service at Happy old-age home has to be done</p> <p>Debarring from representing the institution for cultural events in the upcoming academic year.</p> <p>Counselling and behavioural management therapy by psychological counsellor of the institution.</p>




Principal
Army College of Dental Sciences
Secunderabad



ARMY COLLEGE OF DENTAL SCIENCES

Chennapur –CRPF Road , Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana

Ph: +914029708384, 9347411942

Website: www.acds.co.in Email : army_c@rediffmail.com

NAAC Accredited 'A'

CONSTITUTION

Anti Ragging Committee

Sr. No.	Name of the Faculty	Designation
1.	Dr. Bhanuchander Reader, Prosthodontics	Chairman
2.	Dr. Abhinav A Reader, Conservative Dentistry	Member
3.	Dr. Shubnitha Sr. Lect., Orthodontics	Member
4.	Dr. Surabhi PG, Periodontics	Member
5.	Ms. Bhargavi Intern, ACDS	Member
6.	Mr. Aman UG-Student, ACDS	Member
7.	Mrs Sangeeta Girls Hostel Warden	Member
8.	Mr. J.S. Rao Boys Hostel Warden	Member

Committee ordered on 21 August 2021.

Committee meeting to be held quarterly.

Feedback report to be collected quarterly.



[Signature]
Principal
Army College of Dental Sciences
Secunderabad

ARMY COLLEGE OF DENTAL SCIENCES, SECUNDERABAD

312/ACDS/ /Est

3 February 2023

CIRCULAR

ANTI RAGGING COMMITTEE

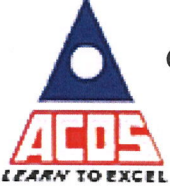
1. Anti ragging Committee is conducting a meeting for the ongoing academic year 2023-24, which would be held on 8th February 2023 in ACDS Auditorium at 10am.
2. All the students (undergraduates/post-graduates), faculty from all the departments, Principal and Registrar are requested to attend the meeting
3. Agenda:
 - (a) Identifying the incidents of ragging.
 - (b) Performing the analysis and prepare the action plan accordingly.



[Handwritten Signature]
Principal
Army College of Dental Sciences
Secunderabad

Distribution: -

1. Principal - For info please
2. Registrar - For info please
3. All Dental / Medical departments HOD'S
4. Office Copy



ARMY COLLEGE OF DENTAL SCIENCES

Chennapur –CRPF Road , Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana

Ph: +914029708384, 9347411942

Website: www.acds.co.in Email : army_c@rediffmail.com

NAAC Accredited 'A' & Certified ISO 9001 : 2015 & ISO 14001 : 2015

Anti Ragging Committee

Minutes of Meeting

Date: 08/02/2023

Time: 10:00 AM

Location: Auditorium, ACDS

Meeting created by: Dr Bhanu Chander

Type of meeting: Anti ragging committee

Facilitator: Dr Bhanu Chander

Agenda topic: Identification of the student grievances and addressing the same.

Presented by: Dr. Bhanu Chander

Time allocated: 60 min

Discussion: Students were made aware of the possible ways of ragging and the duties of the anti ragging squad. Protocol for analysis and the appropriate measures to be followed to address the above grievances were laid down.

Action:

- No incident of ragging has been brought to the notice of anti ragging committee.



Principal
Principal
Army College of Dental Sciences
Secunderabad



ARMY COLLEGE OF DENTAL SCIENCES

Chennapur –CRPF Road , Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana

Ph: +914029708384, 9347411942

Website: www.acds.co.in Email : army_c@rediffmail.com

NAAC Accredited 'A' & Certified ISO 9001 : 2015 & ISO 14001 : 2015

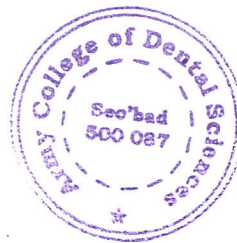
Action Taken Report

Date : 08/02/2023

Time : 10:00 hrs

Location : Auditorium , Army College of Dental Sciences , Secunderabad

AGENDA NO	PARTICULARS OF DECISION	IN CHARGE	ACTION DONE
2.	No incident of ragging has been brought to the notice.	Dr. Bhanu Chander	Nil



[Signature]
Principal
Army College of Dental Sciences
Secunderabad



ARMY COLLEGE OF DENTAL SCIENCES

Chennapur –CRPF Road , Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana

Ph: +914029708384, 9347411942

Website: www.acds.co.in Email : army_c@rediffmail.com

NAAC Accredited 'A' & Certified ISO 9001 : 2015 & ISO 14001 : 2015

312/ACDS/ /Est

10 May 2023

CIRCULAR

ANTI RAGGING COMMITTEE

1. Anti-Ragging Committee (ARC) is organizing an awareness program on Ragging for all the students in the auditorium on 11.05.2023 at 8:00am.
2. Dr. G Vikram Reddy, President IDA Telangana, DCI member, Prof., Dept of Periodontics, Kamineni Institute of Dental sciences will be giving a lecture on Anti-ragging.
3. It is informed that all student and interns should attend this program mandatorily and be seated by 7:45am in the auditorium.

Dr. V. Bhanu Chander
Presiding Officer, ARC

Dr. S. Subramanya Sharma
Principal



Distribution: -

1. Registrar - For info please
2. All Dental / Medical departments HOD'S
3. Office Copy
4. Wardens –to ensure students attend the programme.



ARMY COLLEGE OF DENTAL SCIENCES

Chennapur –CRPF Road , Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana

Ph: +914029708384, 9347411942

Website: www.acds.co.in Email : army_c@rediffmail.com

NAAC Accredited 'A' & Certified ISO 9001 : 2015 & ISO 14001 : 2015

Anti Ragging Committee

Minutes of Meeting

Date: 11/05/2023

Time: 08:00 AM

Location: Auditorium, ACDS

Meeting created by: Dr Bhanu Chander

Type of meeting: Anti ragging committee

Facilitator: Dr Abhinav A

Agenda topic: Awareness program on Ragging for all the students in the auditorium by DCI Speaker.

Presented by: Dr. G. Vikram Reddy

Time allocated: 30 min

Discussion: Students were made aware of the possible ways of ragging and the duties of the anti ragging squad. Protocol for analysis and the appropriate measures to be followed to address the above grievances were laid down.

Action:

- No incident of ragging has been brought to the notice of anti ragging committee.



[Signature]
Principal
Army College of Dental Sciences
Secunderabad



ARMY COLLEGE OF DENTAL SCIENCES

Chennapur –CRPF Road , Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana

Ph: +914029708384, 9347411942

Website: www.acds.co.in Email : army_c@rediffmail.com

NAAC Accredited 'A' & Certified ISO 9001 : 2015 & ISO 14001 : 2015

Action Taken Report

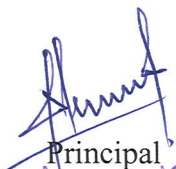
Date : 11/05/2023

Time : 0800 hrs

Location : Auditorium , Army College of Dental Sciences , Secunderabad

AGENDA NO	PARTICULARS OF DECISION	IN CHARGE	ACTION DONE
1.	No incident of ragging has been brought to the notice.	Dr. Bhanu Chander	Nil




Principal
Army College of Dental Sciences
Secunderabad