

**IQAC Meetings – Constitution,
Circulars, Minutes and Action
taken Reports**

IQAC Meetings AY 2022-2023



ARMY COLLEGE OF DENTAL SCIENCES

Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana
Ph: +914029708384, 9347411942 Email : army_c@rediffmail.com
NAAC Accredited 'A'

04 Aug 2021

INTERNAL QUALITY ASSURANCE CELL (IQAC)

The Internal Quality Assurance Cell (IQAC) was established at Army College of Dental Sciences (ACDS), Secunderabad on 06th October 2014. The Principal of ACDS Dr. K V Ramana Reddy, was elected as the chairperson of IQAC and Dr. Chitra Prasad, Senior faculty from Department of Orthodontics, was chosen as the co-ordinator of the IQAC. The IQAC composition includes all stakeholders of the Institute, i.e., students, alumni and senior faculty, members of the Management and Administration, and members of local community and industry experts.

COMPOSITION OF IQAC:

The Internal Quality Assurance Cell (IQAC) has been reconstituted with the following members to develop a system for conscious, consistent, and catalytic action to improve the academic and administrative performance of the institution.

S No	Name of the Member	Designation	Position
1.	Dr. S Subramanya Sharma	Principal, ACDS	Chairman
2.	Col. (Retd.) P G Krishna	Registrar, ACDS	Head of Administration
3.	Dr. Mamata Kaushik	Prof. & HOD (Conservative Dentistry and Endodontics)	Faculty Member
4.	Dr. V. Krishna Priya	Prof & HOD (Paedodontics)	Faculty Member
5.	Dr. Sanjay Vasudevan	Prof. & HOD (Periodontics)	Faculty Member
6.	Dr. E. Soujanya	Reader (Conservative Dentistry)	Faculty Member
7.	Dr. Pradeep Raj	Reader (Orthodontics)	Faculty Member
8.	Dr. Vaishnavi Varanasi	Sr. Lect. (Periodontics)	Faculty Member
9.	Brig. E Veera Reddy	Telangana Andhra Sub-Area	Management Member
10.	Mrs. P Krishnaveni	House Wife	Nominee from Local Society
11.	Dr. David Tyro	Alumni, ACDS	Alumni Member
12.	Dr. Kanchan	Student, ACDS	Student Member
13.	Dr. Vivek Bhalotia	CEO, Shanthi Dental Depo	Industrialist Member
14.	Dr. Harshavardhan S Jois	Prof. & HOD (Oral Pathology)	IQAC Co-ordinator

Objective

The primary aim of IQAC is

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.



ARMY COLLEGE OF DENTAL SCIENCES

Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana
Ph: +914029708384, 9347411942 Email : army_c@rediffmail.com
NAAC Accredited 'A'

Strategies

IQAC shall evolve mechanisms and procedures for

- a) Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks.
- b) Relevant and quality academic/ research programmes
- c) Equitable access to and affordability of academic programmes for various sections of society
- d) Optimization and integration of modern methods of teaching and learning
- e) The credibility of assessment and evaluation process
- f) Ensuring the adequacy, maintenance and proper allocation of support structure and services
- g) Sharing of research findings and networking with other institutions in India and abroad.

Functions

Some of the functions expected of the IQAC are:

- a) Development and application of quality benchmarks
- b) Parameters for various academic and administrative activities of the institution
- c) Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process
- d) Collection and analysis of feedback from all stakeholders on quality-related institutional processes
- e) Dissemination of information on various quality parameters to all stakeholders
- f) Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles
- g) Documentation of the various programmes/activities leading to quality improvement
- h) Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices
- i) Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality
- j) Periodical conduct of Academic and Administrative Audit and its follow-up
- k) Preparation and submission of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC.


IQAC Coordinator

Accreditation Committee ACDS
IQAC
ISO

Chairman- IQAC


PRINCIPAL
Army College of Dental Sciences
Secunderabad-500 087.





ARMY COLLEGE OF DENTAL SCIENCES

Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana
Ph: +914029708384, 9347411942 Email : army_c@rediffmail.com
NAAC Accredited 'A'

ACDS/358/IQAC-2021-22/Cir02

26th May 2022

CIRCULAR

INTERNAL COMMUNICATION IQAC Meeting

This is to inform all the IQAC members that there will be a quarterly IQAC meeting will be conducted on 1st June 2022 in the conference room at 10am which has the following agenda.

Meeting Agenda:

1. To discuss and submit the DVV clarifications from NAAC
2. Conduct workshops and CDE programs.
3. Facilitate faculty development programs.
4. To celebrate important commemorative days.

Copy to: -

1. Registrar - For info please.
2. All Dental / Medical departments HOD's
3. All IQAC members
4. Office Copy

Principal

PRINCIPAL

Army College of Dental Sciences
Secunderabad-500 087.





ARMY COLLEGE OF DENTAL SCIENCES

Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana
Ph: +914029708384, 9347411942 Email : army_c@rediffmail.com
NAAC Accredited 'A'

Minutes of the IQAC meeting held on 01.06.2022 in the conference hall at 10am

The Following members have attended the IQAC meeting

1. Dr. Subramanya Sharma S (Principal) – Chair person
2. Dr. Harshavardhan S Jois, Prof. & HOD (Prosthodontics) – IQAC Coordinator
3. Col. P G Krishna (Retd.) (Registrar) – Head of Administration
4. Dr. Mamata Kaushik, Prof. & HOD (Conservative Dentistry)
5. Dr. Sanjay Vasudevan, Prof. & HOD (Periodontics)
6. Dr. E. Soujanya, Reader (Conservative Dentistry)
7. Dr. Pradeep Raj, Reader (Orthodontics)
8. Dr. Vaishnavi Varanasi, Sr. Lect. (Periodontics)
9. Dr David Tyro (Alumni Representative)
10. Mrs. P. Krishnaveni (Local society representative)
11. Dr. Kanchan, PG (Pedodontics, Student Member)
12. Mr. Vivek Bhalotia (Industrialist Representative)

The following members could not attend the IQAC meeting

1. Dr. V. Krishna Priya, Prof. & HOD (Paedodontics)
2. Col I V Anand (Telangana Andhra Sub-Area) (Management Member)

Minute of Meeting:


The IQAC co-ordinator started the meeting and principal and members have opined upon the following points:

1. Checking and submitting the DVV clarifications after the SSR submission.
2. Conduct of CDE programs, workshops and faculty development programs by SAF and DEU.
3. Prepare and commemorate important days of dental specialities.


IQAC Coordinator

Accreditation Committee ACDS
IQAC
ISO




Chairman-IQAC'
PRINCIPAL
Army College of Dental Science
Secunderabad-500 087.



ARMY COLLEGE OF DENTAL SCIENCES

Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana
Ph: +914029708384, 9347411942 Email : army_c@rediffmail.com
NAAC Accredited 'A'

ACDS/358/IQAC-2021-22/ATR02

25th Aug 2022

Action Taken Report of the IQAC Meeting Held on 01.06.2022

Based on the discussion held on 01.06.2022, the followings actions were taken:

1. Checking and submitting the DVV clarifications on 03-06-2022.
2. Conduct of CDE programs, workshops such as Intellectual Property rights and Design Filing Process, Advanced surgical skill simulation course for oral implantology, Dental Management of special child in GA, Microsurgery in Periodontics.
3. Teachers training program conducted in june.
4. Celebration of Doctors day on 1st july.
5. Clinical society meeting- Oral pathology, Periodontology.


IQAC Coordinator

Accreditation Committee ACDS
IQAC
ISO


Chairman- IQAC

PRINCIPAL
Army College of Dental Sciences
Secunderabad-500 087





ARMY COLLEGE OF DENTAL SCIENCES

Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana
Ph: +914029708384, 9347411942 Email : army_c@rediffmail.com
NAAC Accredited 'A'

ACDS/358/IQAC-2021-22/Cir03

26th Aug 2022

CIRCULAR

INTERNAL COMMUNICATION IQAC Meeting

This is to inform all the IQAC members that there will be a quarterly IQAC meeting will be conducted on 1st Sept 2022 in the conference room at 10:00am which has the following agenda.

Meeting Agenda:

1. Preparation for upcoming NAAC inspection.
5. Conduct workshops, hands-on program and CDE programs.
6. Facilitate faculty development programs.

Principal

PRINCIPAL

Army College of Dental Sciences
ecunderabad-500 087.

Copy to: -

1. Registrar - For info please.
2. All Dental / Medical departments HOD's
3. All IQAC members
4. Office Copy





ARMY COLLEGE OF DENTAL SCIENCES

Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana
Ph: +914029708384, 9347411942 Email : army_c@rediffmail.com
NAAC Accredited 'A'

Minutes of the IQAC meeting held on 01.09.2022 in the conference hall at 10:00am

The Following members have attended the IQAC meeting

1. Dr. Subramanya Sharma S (Principal) – Chair person
2. Dr. Harshavardhan S Jois, Prof. & HOD (Prosthodontics) – IQAC Coordinator
3. Col. P G Krishna (Retd.) (Registrar) – Head of Administration
4. Dr. Sanjay Vasudevan, Prof. & HOD (Periodontics)
5. Dr. V. Krishna Priya, Prof. & HOD (Paedodontics)
6. Dr. E. Soujanya, Reader (Conservative Dentistry)
7. Dr. Pradeep Raj, Reader (Orthodontics)
8. Dr. Vaishnavi Varanasi, Sr. Lect. (Periodontics)
9. Col I V Anand (Telangana Andhra Sub-Area) (Management Member)
10. Mrs. P. Krishnaveni (Local society representative)
11. Dr. Kanchan, PG (Pedodontics, Student Member)
12. Mr. Vivek Bhalotia (Industrialist Representative)

The following members could not attend the IQAC meeting

1. Dr. Mamata Kaushik, Prof. & HOD (Conservative Dentistry)
2. Dr David Tyro (Alumni Representative)

Minute of Meeting:

The principal started the meeting with the following agenda points.

1. Preparation of the college for upcoming NAAC inspection.
2. Maintenance and updation of the ACDS website.
3. Conduct workshops, hands-on program and CDE programs.


IQAC Coordinator

Accreditation Committee ACDS
IQAC
ISO




Chairman- IQAC

PRINCIPAL
Army College of Dental Sciences
ecunderabad-500 087



ARMY COLLEGE OF DENTAL SCIENCES

Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana
Ph: +914029708384, 9347411942 Email : army_c@rediffmail.com
NAAC Accredited 'A'

ACDS/358/IQAC-2021-22/ATR03

19th November 2022

Action Taken Report of the IQAC Meeting Held on 01.09.2022

Based on the discussion held on 01.09.2022, the followings actions were taken:

1. Preparation ongoing for the upcoming NAAC inspection.
2. Updation of ACDS website was initiated.
3. Hands on Workshop for use of intraoral scanner in Orthodontics conducted
4. Clinical society meeting – Oral medicine & Radiology and Prosthodontics.


IQAC Coordinator

Accreditation Committee ACDS
IQAC
ISO


Chairman- IQAC'

PRINCIPAL
Army College of Dental Sciences
Secunderabad-500 087.





ARMY COLLEGE OF DENTAL SCIENCES

Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana
Ph: +914029708384, 9347411942 Email : army_c@rediffmail.com

NAAC Accredited 'A'

IQAC COMMITTEE

ACDS/358/IQAC-2022-23/Cir01

24 Nov 2022

CIRCULAR

INTERNAL COMMUNICATION

IQAC Meeting

This is to inform all the IQAC members that there will be a quarterly IQAC meeting will be conducted on 5th Dec 2022 in the conference room at 10:30 am which has the following agenda.

Meeting Agenda:

Academics and Co-curricular activities

1. Reports from all heads of departments
 - Adherence to the academic calendar, Teaching schedule, and lesson plan
 - Adherence to formative assessment and continuous internal evaluation
 - Adherence to clinical and laboratory quota
2. Internal Assessment Examination
3. Outreach programmes
4. White-coat ceremony
5. KNRUHS university exams for BDS

Administrative programmes

6. Christmas Day celebrations
7. GOC HQ TASA & Chairman ACDS Visit
8. Celebration of Prosthodontic Day
9. Republic Day Celebrations

Hospital

10. Preparation of patient census for the last 3 months
11. Preparation of income generation report
12. Details of materials procured



ARMY COLLEGE OF DENTAL SCIENCES

Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana
Ph: +914029708384, 9347411942 Email : army_c@rediffmail.com

NAAC Accredited 'A'

IQAC COMMITTEE

Events to be conducted

13. Interdepartmental Meet (OOO)
14. Elocution competition on Cancer
15. NIRF National workshop
16. Conduct of Lectures & Workshops on Research Methodology
17. Eye testing camp

Discussion with regards to compliance and corrective and preventive action to the above agenda points

Principal

PRINCIPAL
Army College of Dental Sciences
Secunderabad-500 087.

Copy to: -

1. Registrar - For info please.
2. All Dental / Medical departments HOD's
3. All IQAC members
4. Office Copy





ARMY COLLEGE OF DENTAL SCIENCES

Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana
Ph: +914029708384, 9347411942 Email : army_c@rediffmail.com

NAAC Accredited 'A'
IQAC COMMITTEE

Minutes of the IQAC meeting held on 05.12.2022 in Conference room at 10:30am

The Following members have attended the IQAC meeting

- Dr. Subramanya Sharma S (Principal) – Chair person
- Dr. Harshavardhan S Jois, Prof. & HOD (Prosthodontics) – IQAC Coordinator
- Col. (Retd.) P G Krishna (Registrar) – Administrative Officer
- Dr. Mamata Kaushik, Prof. & HOD (Conservative Dentistry)
- Dr. V. Krishna Priya, Prof. & HOD (Paedodontics)
- Dr. Pradeep Raj, Reader (Orthodontics)
- Col Trg I.V Anand (Telangana Andhra Sub-Area) (Management Member)
- Dr. Kanchan, PG (Pedodontics, Student Member)
- Dr David Tyro (Alumni Representative)
- Mrs. P. Krishnaveni (Local society representative)

The following members could not attend the IQAC meeting

- Dr. E. Soujanya, Reader (Conservative Dentistry)
- Dr. Vaishnavi Varanasi, Sr. Lect. (Periodontics)
- Mr. Vivek Bhalotia (Industrialist Representative)

Minutes of Meeting:

The principal discussed the actions taken for the previous meeting and started the discussion on the following agenda points.

Academics and Co-curricular activities

1. Internal Assessment Examination for 2nd, 3rd and 4th BDS to be conducted in Mid-week of December 2022.
2. A lecture on Time Management to be conducted for 1st year MDS students in the second week of January 2023.
3. KNR UHS Final Examinations for 2nd, 3rd & final year BDS to be conducted in the month of January and February 2023.
4. Oral health screening and treatment camps will be held in collaboration with various agencies. Principal and IQAC coordinator have intimated the dept. of public health dentistry to arrange the same.
5. White Coat ceremony for the newly inducted first year BDS students to be organized in the last week of February 2023.



ARMY COLLEGE OF DENTAL SCIENCES

Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana
Ph: +914029708384, 9347411942 Email : army_c@rediffmail.com

NAAC Accredited 'A'

IQAC COMMITTEE

6. KNR University examinations for BDS first year shall be conducted in the last week of February and first week of March.

Administrative programmes

7. Preparations for Christmas Day celebrations on 24th December 2022.
8. Preparations GOC HQ TASA & Chairman ACDS Visit in the last week of December 2022.


Hospital

9. Patient census for the month of September 2022 - 5789 , October 2022 - 5691, and November 2022 – 4329
10. Income generation for the month of September 2022 – Rs 19,88,435.00 , October 2022 – Rs 14,36,250.00 and November 2022 – Rs 13,99,490.00,
11. Expenditure for the procurement of dental materials for the month of September 2022 – Rs 5,06,240.00, October 2022 – Rs 3,94,152.00 and November 2022 – Rs 1,18,617.00

Events to be conducted

12. To conduct Interdepartmental Meet (OOO) in the first week of December 2022.
13. Elocution competition on Cancer to be conducted in first week of December 2022.
14. NIRF National workshop to be conducted online in the last week of December 2022.
15. Workshops on Research Methodology & Biostatistics to be conducted at ACDS in the first week of January 2023
16. Lecture on Sensitization about Elimination of Violence and Discrimination against Women to be conducted in the first week of January 2023.
17. Dept of Prosthodontics to celebrate Prosthodontics Day on 19 Jan 2023.
18. Preparation for Republic day celebrations for 26th Jan 2023.
19. Lecture on food and nutrition to be conducted in the second week of February 2023
20. Free eye testing camp to be conducted in the last week of February 2023.


IQAC Coordinator
Accreditation Committee ACDS
IQAC
ISO


Chairman- IQAC
PRINCIPAL
Army College of Dental Sciences
Secunderabad-500 087





ARMY COLLEGE OF DENTAL SCIENCES

Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana
Ph: +914029708384, 9347411942 Email : army_c@rediffmail.com

NAAC Accredited 'A'

IQAC COMMITTEE

ACDS/358/IQAC-2022-23/ATR01

23rd Feb 2023

Action Taken Report of the IQAC Meeting Held on 05.12.2022

Based on the discussion held on 06.12.2021, the followings actions were taken:

Academics and Co-curricular activities

- Internal Assessment Examination was conducted for 2nd, 3rd and 4th BDS from 12th December 2022 to 16th December 2022.
- KNR UHS Final Examinations for 2nd, 3rd & final year BDS was conducted on (a) Theory - from 03 Jan to 20 Jan 23; Practical - from 10 Jan to 01 Feb 23
- “White Coat” Ceremony and “Hippocratic Oath” taking for the newly inducted first year BDS students was organized on 25th Feb 2023. Eye testing camp
- KNR University examinations for BDS first year was conducted from 22nd to 27th Feb 23. Practical exams are scheduled from 8 Mar to 11 Mar 23.
- Outreached Programmes: Dental Camps including NSS Activities.

Date	Collaborating Organization	Place	Total Benefited	Total No of Referrals	Camp Charges
08/1/23	AWHO	Ved Vihar, Sec'bad	44	15	Nil
19/1/23	SV Model School	Chintal Sec'bad	254	28	Nil
20/02/23 & 21/02/23	Oral Health screening & Treatment	3 rd Battallion –The Dogra Regiment- Narsingh-Alkapoor- Golconda	256	13	03

Administrative programmes

- Christmas Day celebrations was held on 24th December 2022.
- GOC Visit: Brig K Somashankar, Offg. GOC HQ TASA and Chairman ACDS, visited ACDS on 31st December 2022.



ARMY COLLEGE OF DENTAL SCIENCES

Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana
Ph: +914029708384, 9347411942 Email : army_c@rediffmail.com

NAAC Accredited 'A'
IQAC COMMITTEE

- Prosthodontics Day was celebrated by Dept of Prosthodontics on 19 Jan 2023. On this occasion Quiz competition was conducted.
- Republic Day was conducted on 26th Jan 2023.


Hospital

- Discussion was done regarding patient census and income generation for the last 3 months and ways to improve patient op in the college and income generation

Events conducted

- Interdepartmental Meet (OOO) was conducted on 6th December 2022 by the dept of OMR, OMFS and Oral pathology.
- Elocution competition on “Kill the cancer” by NSS unit of the college was conducted on 8th December 2022.
- NIRF National workshop was conducted online on 21st and 22nd December 2022.
- Workshop on Research Methodology & Biostatistics was conducted at ACDS from 05th Jan to 07th Jan 2023
- Lecture on Sensitization about “Elimination of Violence and Discrimination against Women” was conducted on 09th Jan 2023.
- Lecture on Time Management was conducted by the Behavioural Sciences Unit of ACDS for 1st year MDS students on 13 Jan 2023.
- Lecture on “How food affects the brain and body” was conducted on 15th Feb 2023. Guest speaker Dr Matheen Asrar, Ph.D. All PG's attended the programme
- Free eye testing camp for Non Teaching Staff and their family members by Maxi Vision Super
- Specialty Eye Hospital, AS Rao Nagar, Secunderabad was conducted on 26th Feb 2023.


IQAC Coordinator
Accreditation Committee
IQAC
ISO


Chairman-IQAC
PRINCIPAL
Army College of Dental Sciences
Secunderabad-500 087.





ARMY COLLEGE OF DENTAL SCIENCES

Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana
Ph: +914029708384, 9347411942 Email : army_c@rediffmail.com

NAAC Accredited 'A'

IQAC COMMITTEE

ACDS/358/IQAC-2022-23/Cir02

24th Feb 2023

CIRCULAR

INTERNAL COMMUNICATION

IQAC Meeting

This is to inform all the IQAC members that there will be a quarterly IQAC meeting will be conducted on 1st March 2023 virtually at 10:00 am which has the following agenda.

Meeting Agenda:

Academics and Co-curricular activities

1. Reports from all heads of departments
 - Adherence to the academic calendar, Teaching schedule, and lesson plan
 - Adherence to formative assessment and continuous internal evaluation
 - Adherence to clinical and laboratory quota
2. Outreach programs
3. Academic Monitoring Committee Meeting

Administrative programmes

4. National Cons-Endo Day & Endo-Marathon
5. International Women's Day
6. World's Oral Health Day
7. GOC TASA Visit
8. GOC Dakshin Bharat Visit

Hospital

9. Preparation of patient census for the last 3 months
10. Preparation of income generation report
11. Details of materials procured



ARMY COLLEGE OF DENTAL SCIENCES

Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana
Ph: +914029708384, 9347411942 Email : army_c@rediffmail.com

NAAC Accredited 'A'

IQAC COMMITTEE

Events to be conducted

12. Orientation Programme for Interns
13. Workshop on Gender Sensitization for Faculty
14. Alumni Lecture
15. Clinical Society Meeting
16. Indian Dental Association Conference
17. Kaleidoscope 2.0.
18. Faculty Development Program
19. ACDS Placement Drive
20. 17th Convocation Ceremony

Discussion with regards to compliance and corrective and preventive action to the above agenda points




Principal
Army College of Dental Sciences,
Secunderabad-500 087.

Copy to: -

1. Registrar - For info, please.
2. All Dental / Medical departments HOD's
3. All IQAC members
4. Office Copy



ARMY COLLEGE OF DENTAL SCIENCES

Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana
Ph: +914029708384, 9347411942 Email : army_c@rediffmail.com

NAAC Accredited 'A'

IQAC COMMITTEE

Minutes of the IQAC Meeting held on 01.03.2023 in the Conference room at 10 am

The following members have attended the IQAC meeting

- Dr. Subramanya Sharma S (Principal) – Chairperson
- Dr. Harshavardhan S Jois, Prof. & HOD (Prosthodontics) – IQAC Coordinator
- Col. P G Krishna (Retd.) (Registrar) – Head of Administration
- Dr. Mamata Kaushik, Prof. & HOD (Conservative Dentistry)
- Dr. V. Krishna Priya, Prof. & HOD (Pedodontics)
- Dr. E. Soujanya, Reader (Conservative Dentistry)
- Dr. Pradeep Raj, Reader (Orthodontics)
- Dr. Prathima, Reader (Public Health Dentistry)
- Co. I V Anand (Telangana Andhra Sub-Area) (Management Member)
- Dr David Tyro (Alumni Representative)
- Mrs. P. Krishnaveni (Local society representative)
- Dr. Kanchan, PG (Pedodontics, Student Member)

The following members could not attend the IQAC meeting

- Dr. E. Soujanya Reader (Conservative Dentistry)

Minutes of Meeting:

The principal started the discussion about the way forward with the following agenda.

Academics and Co-curricular activities

1. Outreach programs will be conducted in March and April 2023.
2. Academic Monitoring Committee Meeting will be held on 12th April 2023.

Administrative programmes

3. National Cons-Endo Day & Endo-Marathon will be organized on 4th March 2023.
4. International Women's Day will be conducted on 9th March 2023.
5. World's Oral Health Day will be organized on 20th March 2023
6. GOC TASA Visit on 28th March 2023.
7. GOC Dakshin Bharat Visit on 20th April 2023



ARMY COLLEGE OF DENTAL SCIENCES

Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana
Ph: +914029708384, 9347411942 Email : army_c@rediffmail.com

NAAC Accredited 'A'

IQAC COMMITTEE

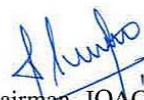
Hospital

7. Patient census for the month of December 2022- 5650 , January 2023-5443, and February 2023-5254
8. Income generation for the month of December 2022- 14,67,355.00, January 2023-Rs 16,05,648.55, and February 2023-Rs 15,00,565
9. Expenditure for the procurement of dental materials for the month of December 2022- 10,26,496.00, January 2023-Rs 3,57,133.00 and February 2023-Rs 3,05,138.00

Events to be conducted

10. The Orientation Programme for Interns will be conducted on 1st and 2nd March 2023.
11. Workshop on Gender Sensitization for Faculty will be organized on 3rd March 2023.
12. Alumni Lecture will be organized on 15th March 2023
13. Clinical Society Meeting will be conducted for March and April 2023.
14. Faculty and students are encouraged to participate in the Virtual Indian Dental Association Conference to be held on 25th March 2023.
15. Kaleidoscope 2.0. will be organized on 10th April 2023.
16. The Faculty Development Program will be organized on the 18th and 19th of April 2023
ACDS Placement Drive will be held on 26th April 2023
17. The 17th Convocation Ceremony will be organized on 29th April 2023.


IQAC Coordinator
Accreditation Committee ACDS
IQAC
ISO


Chairman-IQAC
PRINCIPAL
Army College of Dental Sciences
Secunderabad-500 087.





ARMY COLLEGE OF DENTAL SCIENCES

Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana
Ph: +914029708384, 9347411942 Email : army_c@rediffmail.com

NAAC Accredited 'A'

IQAC COMMITTEE

ACDS/358/IQAC-2022-23/ATR02

25 May 2023

Action Taken Report of the IQAC Meeting Held on 01.03.2023

Based on the discussion held on 01.03.2023, the following actions were taken:

Academics and Co-curricular activities

- **Academic Monitoring Committee Meeting.** The Academic Monitoring Committee conducted an Institutional Board of Studies for BDS & MDS on 12 April 2023. All HODs, Principal, and registrar attended the meeting. The agenda for the meeting was a Ratification of the academic calendar, progress on research proposals involving UG students, newer teaching-learning methods currently being incorporated, timetable and examination schedule, and other important points discussed
- Recommendation to the university with regards to academic improvement through BOS advising modifications in curriculum and syllabi.

Outreach programs, Dental Camps including NSS Activities.

Date	Place	Type of Camp	Total No of Beneficiaries
19/03/23	Rasool pura –Begumpet	Oral Health Awareness & Screening	18
31/03/23	Govt Zilla Parishad Primary School-Yapral	Oral Health Awareness, Screening & Treatment	228
01/04/23	Govt Zilla Parishad Primary School	Oral Health Awareness Screening & Treatment	30
01/04/23	Govt Zilla Parishad High School-Balajinagar	Oral Health Awareness Screening & Treatment	206
16/04/23	Bhavans Saradha Devi Hospital-Sainikpuri	Oral Health Awareness, Screening & Treatment	29



ARMY COLLEGE OF DENTAL SCIENCES

Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana
Ph: +914029708384, 9347411942 Email : army_c@rediffmail.com

NAAC Accredited 'A'

IQAC COMMITTEE

Administrative programmes

- Streamlining of administrative process and incorporation of Tally 9.
- **National Cons-Endo Day & Endo-Marathon**. Under the capable leadership of Dr. Mamta Kaushik, Professor, and Head, the team organized an "Endo-Marathon" event on 04 Mar 2023, to commemorate National Cons-Endo Day.
- **International Women's Day**. International Women's Day was celebrated on 09 Mar 2023. Some of the Teaching, and non-teaching faculty, Conservancy, and Security staff were felicitated. On the occasion of International Women's Day, the ACDS NSS unit and Dept of Ph.D. organized a Poster competition on "Breaking the Glass Ceiling – Women Empowerment" conducted on 08 Mar 2023, and a Lecture was conducted by Maj (Dr) Meghana, Pathologist from MH, Secunderabad.
- **World's Oral Health Day**. ACDS faculty, postgraduate students, and interns attended the webinar on flag off ceremony of World Oral Health Day (WOHD) and pledge on 20.3.2023 as a part of a month-long celebration by the Ministry of Health and Family Welfare National Oral Health Programme along with IDA.
- As a part of World's Oral Health Day (WOHD) celebrations interns of ACDS delivered oral hygiene instructions and distributed pamphlets to the patients attending ACDS on 20.3.2023 and conducted a screening Dental camp at Indiramma Nagar Basti, Rasoolpoora, Begumpet.
- **GOC TASA Visit**. Maj Gen Rakesh Manocha, SM, VSM, taken over as GOC TASA & Chairman ACDS on 25 Mar 2023 visited ACDS on 28 Mar 2023.
- **GOC DB AREA Visit**. Lt Gen KS Brar, AVSM, General Officer Commanding, Dakshin Bharat Area & Patron, Army College of Dental Sciences (ACDS) reviewed the functioning of ACDS, Hyderabad on his maiden visit on 20 Apr 2023.



ARMY COLLEGE OF DENTAL SCIENCES

Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana
Ph: +914029708384, 9347411942 Email : army_c@rediffmail.com

NAAC Accredited 'A'

IQAC COMMITTEE

Hospital

- Discussion was done regarding patient census and income generation for the last 3 months and ways to improve patient op in the college and income generation
- Bulk dental materials to be procured for month of July – august with permission of chairman ACDS.

Events conducted

- **Orientation Programme for Interns.** Scientific Academic Forum and Dental Education Unit of
- ACDS organized the “Orientation and Induction Programme” for fresh Interns on 01 & 02 March 2023.
- **Workshop on Gender Sensitization for Faculty.** As part of the focus on mental health and well-being, the Behavioral Sciences Unit organized a workshop on Gender Sensitization on 03 March 2023.
- **Alumni Lecture.** Dr Yuthicka Sorohi, (Batch 2022) delivered a lecture on “Making Learning Easy Design” on 15 Mar 2023.
- **Clinical Society Meeting.** Dept of Orthodontics and Dentofacial Orthopedics conducted a Clinical Society Meeting on 21 March 2023 and 11 April 2023. The topics for presentations and discussion are as under: -
Applications of AI in Dentistry by Ms Neha Dagar, Intern
Extra Radicular Screws by Dr. Neeraj Dudy, PG 1st Year
Orthodontic Management of Complex Malocclusions by Dr Soumya Jangam, Reader, Dept of Orthodontics.
The next Clinical presentation and discussion towards patient management was conducted on 11 Apr 2023. Two case presentations from Dept of Prosthodontics and Periodontics with a multidisciplinary approach to patient management were conducted. All interns, PGs, and faculty members attended the program.



ARMY COLLEGE OF DENTAL SCIENCES

Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana
Ph: +914029708384, 9347411942 Email : army_c@rediffmail.com

NAAC Accredited 'A'

IQAC COMMITTEE

- **Indian Dental Association Conference.** ACDS Faculty, PGs, and Interns attended the inaugural function of the Oral Health Innovation Conclave organized by the Indian Dental Association on 25.3.2023 via a live online YouTube link.
- Scientific Academic Forum organized & conducted the programs for students and faculty.
Kaleidoscope 2.0. Scientific Conference “Kaleidoscope 2.0 program” at Army College of Dental Sciences, Secunderabad was conducted on 10 Apr 2023. Dr. Dibyendu Mazumdar, President, of the Dental Council of India was invited as Chief Guest. Maj Gen Rakesh Manocha, SM, VSM was the guest of honour. Dr. Jagat Bhushan, IACDE President, & Dr. Ajay Logani CDER, AIIMS, New Delhi, Prominent Dental Surgeons, DCI Members, ADC Officers of Hyderabad and Secunderabad Heads of the Department of Conservative Dentistry & Principals of Dental Colleges in Telangana state also participated in the deliberations of this conference.
- **Faculty Development Program.** ACDS organized a Faculty Development Program on Dental Education Technologies for all faculty members on 18 & 19 April 2023. Dental Education Unit Faculty from Sri Ramachandra Institute of Higher Education & Research, Chennai have come to enhance & enrich the teaching skills of our faculty.
- **ACDS Placement Drive.** ACDS in collaboration with Clove Dental Pvt Ltd, Hyderabad conducted "Provisional Campus placement" for all the Interns, postgraduates, and interested faculty as a part of a career placement drive on 26.04.2023. 12 candidates were selected.
- **17th Convocation Ceremony.** The 17th Graduation Ceremony of Army College of Dental Sciences (ACDS), Secunderabad was held on Saturday 29th April for BDS batch 2017 and MDS Batch 2019. 13 students were awarded the degree of master's in dentistry while 37 students received bachelor's degrees in dental surgery.



ARMY COLLEGE OF DENTAL SCIENCES


Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana
Ph: +914029708384, 9347411942 Email : army_c@rediffmail.com
NAAC Accredited 'A'
IQAC COMMITTEE

The Chief Guest, Dr Tamilisai Soundararajan, Hon'ble Governor of Telangana extolled the graduate dentists for imparting knowledge of oral health hygiene and complimented the graduating students for the hard work put in by them over the years. Major General Rakesh

Manocha, General Officer Commanding (GOC) Telangana & Andhra Sub Area (TASA) Chairman ACDS, and other officials from KNR University of Health Sciences and Civil Administration also graced the occasion.

The "Patron's Rolling trophy, Dakshin Bharat Area" for overall best MDS student was awarded to Dr. Agrima Thakur from the Department of Orthodontics. Dr K Ranjima Bagged both the "Chief of Army Staff Rolling Trophy" for best all-around student and the "General Officer Commanding-in-Chief Rolling Trophy" for best BDS student in academics.


IQAC Coordinator
Accreditation Committee ACDS
IQAC
ISO


Chairman- IQAC
PRINCIPAL
Army College of Dental Sciences
Secunderabad-500 087.





ARMY COLLEGE OF DENTAL SCIENCES

Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana
Ph: +914029708384, 9347411942 Email : army_c@rediffmail.com

NAAC Accredited 'A'

IQAC COMMITTEE

ACDS/358/IQAC-2022-23/Cir03

30 May 2023

CIRCULAR

INTERNAL COMMUNICATION

IQAC Meeting

This is to inform all the IQAC members that there will be a quarterly IQAC meeting will be conducted on 5th June 2023 in the conference room at 10:00am which has the following agenda.

Meeting Agenda:

Academics and Co-curricular activities

1. Reports from all heads of departments
 - Adherence to the academic calendar, Teaching schedule, and lesson plan
 - Adherence to formative assessment and continuous internal evaluation
 - Adherence to clinical and laboratory quota
2. KNR UHS Theory & committees' Practical exam
3. Internal assessment exam
4. BDS, MDS admission
5. Outreach programmes

Administrative programmes

6. High power committee, Telangana State Inspection
7. Celebrations of International Yoga Day
8. Annual college day
9. Independence Day
10. Onam celebrations
11. Interview for selection of Teaching staff
12. KNR UHS inspection



ARMY COLLEGE OF DENTAL SCIENCES

Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana
Ph: +914029708384, 9347411942 Email : army_c@rediffmail.com

NAAC Accredited 'A'

IQAC COMMITTEE

Hospital

13. Preparation of patient census for the last 3 months
14. Preparation of income generation report
15. Details of materials procured

Events to be conducted

16. Conduct of CDE, Hands-on program and workshop
17. Orientation and Induction program
18. Anti-ragging week

Discussion with regards to compliance and corrective and preventive action to the above agenda points

Principal

PRINCIPAL
Army College of Dental Sciences
Secunderabad-500 087.

Copy to: -

1. Registrar - For info please.
2. All Dental / Medical departments HOD's
3. All IQAC members
4. Office Copy





ARMY COLLEGE OF DENTAL SCIENCES

Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana
Ph: +914029708384, 9347411942 Email : army_c@rediffmail.com

NAAC Accredited 'A'

IQAC COMMITTEE

Minutes of the IQAC meeting held on 05.06.2023 in conference room at 10:00am

The Following members have attended the IQAC meeting

1. Dr. Subramanya Sharma S (Principal) – Chair person
2. Dr. Harshavardhan S Jois, Prof. & HOD (Prosthodontics) – IQAC Coordinator
3. Col. P G Krishna (Retd.) (Registrar) – Head of Administration
4. Dr. Sanjay Vasudevan, Prof. & HOD (Periodontics)
5. Dr. V. Krishna Priya, Prof. & HOD (Paedodontics)
6. Dr. E. Soujanya, Reader (Conservative Dentistry)
7. Dr. Pradeep Raj, Reader (Orthodontics)
8. Dr. Vaishnavi Varanasi, Sr. Lect. (Periodontics)
9. Col I V Anand (Telangana Andhra Sub-Area) (Management Member)
10. Mrs. P. Krishnaveni (Local society representative)
11. Dr. Kanchan, PG (Pedodontics, Student Member)
12. Mr. Vivek Bhalotia (Industrialist Representative)

The following members could not attend the IQAC meeting

1. Dr. Vaishnavi Varanasi, Sr. Lect. (Periodontics)

Minutes of Meeting:

The principal discussed the actions taken for the previous meeting and started the discussion on the following agenda points.

Academics and Co-curricular activities

1. Conduct of KNR UHS theory and practical exam for final year referred batch
2. Conduct of Internal assessment exams for BDS students
3. Oral health screening and treatment camps will be held in collaboration with various agencies. Principal & IQAC co-ordinator have intimated the Department of Public Health Dentistry to arrange the same.
4. Physical verification of documents for BDS and MDS admission



ARMY COLLEGE OF DENTAL SCIENCES

Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana
Ph: +914029708384, 9347411942 Email : army_c@rediffmail.com

NAAC Accredited 'A'
IQAC COMMITTEE

Administrative programmes

5. International Yoga Day will be conducted on 21 June 2023
6. Preparation for Annual College Day on 30 June 2023
7. Preparation for High power committee inspection, Telangana state
8. Celebration of Independence Day on 15 Aug 2023
9. Celebration of Onam celebrations
10. Preparation for KNR UHS inspection
11. Planning to conduct interview for the selection of Teaching staff
12. Visit of Chief of Staff, Southern Command on 26 August 2023


Hospital

13. Patient census for the month of March- 5591, April-4709, and May-5109
14. Income generation for the month of March- Rs 17,84,050.54, April- Rs 13,71,384.05 and May- Rs 14,35,217
15. Expenditure for the procurement of dental materials for the month of March- Rs 5,02,790.00, April- Rs 1,15,244.00 and May- Rs 8,36,281.00

Events to be conducted

16. Hands-on Surgical Training by the Department of OMFS
17. Conduct of lecture for faculty and students on 26 July 2023
18. Conduct of orientation and induction program for referred batch interns
19. Celebration of Anti-Ragging week from 12 August 2023


IQAC Coordinator
Accreditation Committee ACDS
IQAC
ISO


Chairman- IQAC
PRINCIPAL
Army College of Dental Sciences
Secunderabad-500 087.





ARMY COLLEGE OF DENTAL SCIENCES

Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana
Ph: +914029708384, 9347411942 Email : army_c@rediffmail.com

NAAC Accredited 'A'

IQAC COMMITTEE

ACDS/358/IQAC-2022-23/ATR03

31 Aug 2023

Action Taken Report of the IQAC Meeting Held on 05.06.2023

Based on the discussion held on 05.06.2023, the followings actions were taken:

Academics and Co-curricular activities

- Final Internal assessment exams for the final year referred batch was conducted from 06 Jun to 09 Jun 23.
- First Internal assessment exams for the final year BDS was conducted from 12 Jun to 15 Jun 23.
- First Internal assessment exams for the 1st year BDS was conducted from 15 Jun to 17 Jun 23.
- First Internal assessment exams for the 3rd year BDS was conducted from 19 Jun to 21 Jun 23.
- KNR UHS Theory & Practical exams for the final year referred batch conducted from 21 Jun to 10 Jul 23 at Govt. Dental College, Hyderabad.
- ACDS organized an oral health screening camp at Bhavans Ramakrishna Vidyalaya, Sainikpuri, Secunderabad on 22 & 23 June 2023. 1292 students were screened and oral hygiene instructions were reinforced to all the students.
- MDS : Web Option by KNR UHS was held from 26 Aug 23 to 28 Aug 23 and 14 (11 Army wards & 03 Civilians) students selected. Physical verification of documents was held on 01 Sep 23 & 02 Sep 23 and total of 9 (Cat 'A' 2 x and Cat 'B' 7) students joined in the first phase of counselling.
- BDS : Web Option by KNR UHS was held from 26 Aug 23 to 28 Aug 23 and 38 (34 Army wards and 04 civilians) students selected. Physical verification of documents was held on 01 Sep 23 & 02 Sep 23 and total of 28 (Cat 'A' Nil and Cat 'B' 28) students joined in the first phase of counselling.
- Third Internal Assessment Examination for 1st year BDS was conducted on : Theory – from 14 to 16 Aug 2023 and Practical – from 19 to 22 Aug 2023



ARMY COLLEGE OF DENTAL SCIENCES

Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana
Ph: +914029708384, 9347411942 Email : army_c@rediffmail.com

NAAC Accredited 'A'

IQAC COMMITTEE

- Second Internal Assessment Examination for final year BDS was conducted on : Theory – from 11 to 20 Aug 2023
- Second Internal Assessment Examination for 3rd year BDS was conducted on : Theory – from 11 to 13 Aug 2023 and Practical – from 14 to 16 Aug 2023
- Second Internal Assessment Examination for 2nd year BDS was conducted on : Theory – from 11 to 13 Aug 2023 and Practical – from 15 to 22 Aug 2023
- Following Outreach programs, Dental Camps and NSS Activities were conducted

Date	Venue	Type of Camp	Collaborating Agency	Total No of Beneficiaries	students participated
10/08/23	Chanchaguda Prison for women-	Outreach Program- Oral health screening & treatment camp	Lions Club	45	09
10/8/23	Mega Plantation	Meri Mati –Mera Desh Program(Extension Program)	ACDS-NSS Unit	50	50
18/08/23	St.Peters Engr College- Kompally	Outreach Program- Oral health screening & treatment camp	Lions Club	73	07
19/08/23	76 Infantry Brigade- Ammuguda	Oral health screening & treatment camp	76 Infantry Brigade- Ammuguda	93	10
23/08/23	Goutami Model School- Dammiguda	Oral Health Awareness Screening Camp	Goutami Model School	207	12

Administrative programmes

- International Yoga Day was celebrated on 21 Jun 2023. Ms Shweta Nellutla in association with Bodhi Yoga Centre has conducted the programme. All students, faculties and nonteaching staff participated in the programme.
- High Power Committee (HPC), Telangana State Inspection for issue of Essentiality Certificate for increase of BDS seats from 40 to 50 was held on 25 Jul 2023. Inspection was successful and Essentiality Certificate recd from Ministry of Health & Family Welfare, Telangana State vide Govt. of Telangana Health Medical & Family Welfare (C1) Department Letter No.5711/C1/2023 dated 28/07/2023



ARMY COLLEGE OF DENTAL SCIENCES

Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana
Ph: +914029708384, 9347411942 Email : army_c@rediffmail.com

NAAC Accredited 'A'
IQAC COMMITTEE

- Lecture under KOL series titled “How to Build a Career in Research” was conducted on 26 Jul 2023. Guest speaker Dr Sethu Sankarnarauanan (Ph.D, MS, BDS) Sr Director at Nine Square Therapeutics, USA
- The Investiture Ceremony for incoming student council members and prizes distribution for Academic activities and students who excelled in sports and cultural events in the last Academic Year was done on the annual college day.
- Independence Day was Celebrated on 15 Aug 2023. The programme commenced at 9.30 hrs with Welcome address by Registrar and Flag hoisting b Principal.
- Dr P Aruna, Principal, GDC & H conducted KNR UHS Inspection for issue of Consent of Affiliation to increase the BDS seats from 40 to 50 on 05 Aug 2023. Consent of Affiliation recd from KNR UHS for a period of three years.
- Interviews for selection of Teaching Staff (Replacement vacancies) was conducted on 24 Aug 2023.
- Lt Gen Manjit Kumar, Chief of Staff, Southern Command visited/conducted Adm Inspection for the year 2021-22 on 26 Aug 2023.
- Onam festival was celebrated on 29 Aug 2023.

Hospital

- Discussion was done regarding patient census and income generation for the last 3 months and ways to improve patient op in the college and income generation

Events conducted

- A 3 day hands on surgical training programme for interns, PG’s and faculty in Department of Oral & Maxillofacial Surgery was conducted on 15 to 17th Jun 2023 by Mr Pinaki Sen, BDS, MBCHB, FDSRCS, FRCS (OMFS) Senior Consultant in United Kingdom on the sub specialty of Orthognathic Surgery.
 - Anti Ragging Committee (ARC) was celebrated from 12 Aug 23 to 18 Aug 23



ARMY COLLEGE OF DENTAL SCIENCES

Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana
Ph: +914029708384, 9347411942 Email : army_c@rediffmail.com

NAAC Accredited 'A'

IQAC COMMITTEE

- Scientific Academic Forum and Dental Education Unit conducted “Orientation and Induction Programme” for the referred batch Interns for AY 2023-24 was conducted from 17 to 19 Aug 2023.
- Dental Education Unit conducted a workshop on components, functioning and maintenance of dental chair and general dental equipment for Interns as part of practice management on 18 Aug 2023.


IQAC Coordinator

Accreditation Committee ACDS
IQAC
ISO


Chairman- IQAC

PRINCIPAL
Army College of Dental Sciences
Secunderabad-500 087.

