

Minutes of Meeting of College Curriculum

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College Curriculum
AY 2022-2023**



ARMY COLLEGE OF DENTAL SCIENCES

Chennapur –CRPF Road , Jai Jawaharnagar Post, Secunderabad – 500 087, Telangana

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Minutes of Meeting

Annual Academic Board of Studies – AY 2022-2023

312/ACDS/ /Est

2nd Sept 2022

CIRCULAR


ACADEMIC CELL COMMITTEE


Academic Cell Committee is conducting a meeting for the ongoing academic year 2020-21, which would be held on 6th Sept 2022 in ACDS Conference Room at 1100 hours.

Heads of all the Departments, Principal and Registrar are requested to attend the meeting

Agenda:

1. Preparation of 4th BDS referred batch clinical posting schedule.
2. Schedule for second internal assessment schedule for 1st BDS.


(Dr. Harshavardhan Jois)
Presiding officer
Academic Cell Committee


(Dr. S Subramanya Sharma)
Principal
PRINCIPAL
Army College of Dental Science,
Secunderabad-500 087.

Distribution: -

1. Principal - For info please
2. Registrar - For info please
3. All Dental / Medical departments HOD'S
4. Office Copy



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MINUTES OF MEETING **ACADEMIC CELL COMMITTEE – AY 2020-21**

Date: 06th Sept 2022

Time: 1100 hrs to 1200 hrs.

Location: Conference Hall, Army College of Dental Sciences, Secunderabad

Meeting created by: Dr Harshvardhan S Jois
Type of Meeting: Academic Cell Committee Meeting
Facilitator: Dr Harshvardhan Jois

Minute taker: Dr Neha Mehra

Time Keeper: Dr Shubnita

Agenda Topics:

1. Preparation of 4th BDS referred batch clinical posting schedule.

Time allocated: 30 min

Presented by: Dr Harshvardhan S Jois

Discussion: Inputs taken from Academic Monitoring Committee, Examination committee & HOD's.

Actions: Inputs given by the Academic Monitoring Committee, Examination committee & HOD's.

Action to be taken by: Dr. Harshvardhan S Jois

Date to be actioned by: 6 /9/2022

2. Schedule for second internal assessment schedule for 1st BDS.

Time allocated: 30 min

Presented by: Dr Harshvardhan S Jois

Discussion: Inputs taken from Academic Monitoring Committee, Examination committee & HOD's.

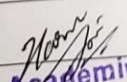

Actions: Inputs given by the Academic Monitoring Committee, Examination committee & HOD's.

Action to be taken by: Dr. Harshvardhan S Jois

Date to be actioned by: 6/9/2022

Members present for the meeting:


- Dr S Subramanya Sharma , Principal, Prof & HOD, Oral and Maxillofacial Surgery ACDS.
- Col P G Krishna (Retd.), Registrar, ACDS
- Dr Chitra Prasad, Prof & HOD, Orthodontics and Dento facial Orthopaedics.
- Dr Mamta Kaushik, Prof & HOD, Conservative Dentistry & Endodontics
- Dr Sanjay Vasudevan, Prof & HOD, Periodontics.
- Dr Krishna Priya, Prof & HOD, Paedodontics.
- Dr Ajay Kumar, Prof & HOD, Prosthodontics and Crown and Bridge.
- Dr Harshvardhan, Prof & HOD, Dental anatomy, Oral and Maxillofacial Pathology.
- Dr Pratima, Reader, Public Health Dentistry.
- Dr Seema Bhogte, Reader, Oral Medicine and Radiology.
- Dr. Neha Mehra, Reader, Conservative Dentistry & Endodontics.
- Dr. Shubnita, Sr. Lecturer, Orthodontics and Dento facial Orthopaedics

Presiding Officer, Academic Cell Committee	Presiding Officer, Academic Monitoring Committee
Signature : 	Signature : 

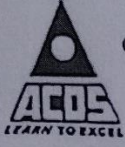
Academic Cell
ACDS

Academic Monitoring Committee
ACDS




Principal
Army College of Dental Sciences
Secunderabad-500 087.

Principal



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312/ACDS/ /Est

04th April 2023

CIRCULAR

ACADEMIC MONITORING COMMITTEE

Academic Monitoring Committee is conducting an Institutional board of studies for BDS and MDS, which would be held on 12th April 2023 in ACDS Conference Room at 0930 hours.

Heads of all the Departments, Principal, and Registrar are requested to attend the meeting

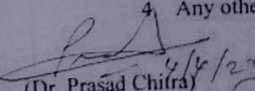
Agenda for the Meeting;

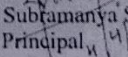
a) BDS

1. Ratification of academic calendar
2. Progress on research proposals involving UG students
3. Newer teaching learning methods currently being incorporated
4. Time Tables and Examination Schedules
5. Any other

b) MDS

1. Report on progress of MDS third year internal exams and remedial measures required.
2. Status of research proposals for thesis of MDS First year students.
3. Scheduling of Ethical Committee and IRB meeting.
4. Any other points


(Dr. Prasad Chitra)
Presiding officer
Academic Monitoring Committee


(Dr. S. Subramanya Sharma)
Principal

Distribution: -

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2. All Dental / Medical departments' HOD'S
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Date: 12th April 2023

Time: 1030 hrs to 1130 hrs.

Location: Conference Hall, Army College of Dental Sciences, Secunderabad

Meeting created by: Dr Prasad Chitra

Type of Meeting: Institutional Board of Studies Meeting

Facilitator: Dr Prasad Chitra

Minute taker: Dr. Shubhnita Verma

Time Keeper: Dr. Sai Geeta

BDS

1. Ratification of academic calendar

Time allocated: 30 mins

Presented by: Dr. Prasad Chitra

- Academic calendar and academic schedule were presented
 1. Suggestion for Table Calendar was discussed. May be considered next year.
 2. Mention of No Dues for Hall Ticket Collection in Academic Calendar itself
 3. Holiday amendment according to university circular may be considered
 4. Academic schedule - Mention the internal examination of practical and end of clinical posting each term for submission of internal marks to University.
- Regulations for semester system
- Lesson Plan and Teaching Schedule was presented
 1. Common PPT templates for all departments to be incorporated
 2. Resources in lesson plan to be added for students to easily obtain data sources
 3. Subject mentorship - LMS Q&A – Discussion forum by students for subject wise doubts and queries may be started.

Actions: To be implemented with immediate effect

Action to be taken by: Academic Cell and respective Heads'

Date to be actioned by: 20th April 2023

2. Progress on research proposals involving UG students

Time allocated: 20 mins

Presented by: Dr. Prasad Chitra

- Research proposals submitted to ICMR in 2023. Results are awaited.
- If selected, the projects will be pursued accordingly
- If not, research work & publication will be done at institute level
- DEU to conduct programs on research topics – Hypothesis, conducting research etc
- IRC – create awareness about research with standardized formats and reviewing the research work – for both students and adults
- IRC – meeting to assess the research topics and requirements as needed
- Research work to be started by the student and faculty mentor and subsequent research can be selected by IRC for research funds from college.
- Presentation by volunteer students on research topics in lieu with DEU – SAF – once in three months
- Identify advanced learners at the end of the first term, select topics and present to HOD's

Actions: To be implemented with immediate effect

Action to be taken by: Academic Cell and respective Heads'

Date to be actioned by: End of April 2023

3. Newer teaching learning methods currently being incorporated

Time allocated: 30 mins

Presented by: Dr. Harshavardhan Jois

- Plan for implementation by HOD's
- Application of Problem Based Learning, Critical Appraisal Topics
- Clinical exposure and Research for first years and second years

Actions: To be implemented with immediate effect

Action to be taken by: Academic Cell and respective Heads'

Date to be actioned by: April end 2023

4. Time Tables and Examination Schedules

Time allocated: 15 mins

Presented by: Dr. Prasad Chitra

- Modification of examination pattern
- Formative assessment for the challenge of quota completion
- Prize exam – dept level or institution level with clear recognition.
- Submission of marks and attendance with Approval of Principal sir or Dean of Academics
- Term wise report (KPI) by HOD's on attendance, coverage report and exam results.
- Format for monthly report by attendance – student absent for more than 3 days

Actions: To be implemented with immediate effect

Action to be taken by: Academic Cell and respective Heads'

Date to be actioned by: 15th April 2023

5. Any other

Time allocated: 10 mins

Presented by: Dr. Prasad Chitra

- Uploading of subject marks to be approved by Dean Academics and Principal
- Junior examiners to get marks ratified by Dean Academics & Principal prior to uploading
- Code of Ethics and Biostatistics classes for a month – One exam with objective based questions
- Clinical topics for interns and a schedule for the same – Dr Jayakrishna

Actions: To be implemented with immediate effect

Action to be taken by: Academic Cell and respective Heads'

Date to be actioned by: 1st May 2023

MDS

1) Report on progress of MDS third year internal exams and remedial measures required.

Time allocated: 15 mins

Presented by: Dr. Prasad Chitra

- Mock theory exams have been conducted. Revision tests to continue
- Mock practical examination can be planned after theory exams

Actions: To be implemented with immediate effect

Action to be taken by: Academic Cell and respective Heads'

Date to be actioned by: 15th April 2023

2) Status of research proposals for thesis of MDS First year students.

Time allocated: 30 mins

Presented by: Dr. Prasad Chitra

- Research proposals to be submitted in a week
- To update Dean Academics with monthly report on LD, Thesis, seminars and Journal Club.
- Publication status of thesis by third years residents – Update to Dean Academics
- Every third-year resident should have at least one publication.
- Publications from each department – update to research cell.
- Building up a research Journal – ACDS
- Every PG must submit a research article

Actions: To be implemented with immediate effect

Action to be taken by: Academic Cell and respective Heads'

Date to be actioned by: May 15th 2023

3) Scheduling of Ethical Committee and IRB meeting.

Time allocated: 20 mins

Presented by: Dr. Prasad Chitra

- Pilot study and financial implications for each research proposal to be discussed prior to approval
- All proposals should have approval from external agencies for viability
- IEC meeting to be convened in May 1st week for approvals
- 24th or 25th April 2023 – IRC
- MDS approved research proposals to be submitted to ICMR MDS research scholarships.

Actions: To be implemented with immediate effect

Action to be taken by: Academic Cell and respective Heads'

Date to be actioned by: 25th April 2023

4) Any other points

Time allocated: 15 mins

Presented by: Dr. Prasad Chitra

- First MDS 6 months review – follow up by IEC
- MDS first year paper – preparation schedule
- Incorporation of classes by PG guide by MDS students – 4th week of the month (flipped classroom) in Time Tables

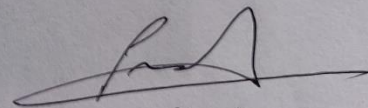
Actions: To be implemented with immediate effect

Action to be taken by: Academic Cell and respective Heads'

Date to be actioned by: May 1st 2023

Members present for the Meeting:

- Dr. Subramanya Sharma, Principal, Prof & HOD, Oral and Maxillofacial Surgery ACDS.
- Dr. S S Yadav (External Member) – Prof & Head, Conservative Dentistry & Endodontics
- Dr. S Venkat Aditya (External Member) – Prof & Head, Prosthodontics and Crown and Bridge
- Col PG Krishna, Registrar
- Dr Prasad Chitra, Prof & HOD, Orthodontics and Dentofacial Orthopedics.
- Dr. Mamta Kaushik, Prof & HOD, Conservative Dentistry & Endodontics
- Dr Jai Krishna, Prof & HOD, Prosthodontics and Crown and Bridge.
- Dr Sanjay Vasudevan, Prof & HOD, Periodontics
- Dr V Krishnapriya, Prof & HOD, Pedodontics
- Dr Harshvardhan, Prof & HOD, Dental anatomy, Oral and Maxillofacial Pathology.
- Dr Neha Mehra, Reader, Conservative Dentistry & Endodontics
- Dr Sai Geetha, Sr Lecturer, Pedodontics and Preventive Dentistry.
- Dr Mrunalini Kureru, Reader, Public Health Dentistry.
- Dr. Shubhnita Verma, Orthodontics and Dentofacial Orthopedics
- Dr David Tyro, Alumni Representative



12/4/23

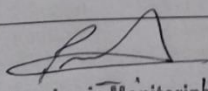
Academic Monitoring Committee
ACDS



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Presiding Officer, Academic Monitoring Committee	Principal, ACDS
Signature:  Academic Monitoring Committee ACDS	Signature:




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 Secunderabad-500 087.

Principal